

CONSORTIUM FISCAL ADMINISTRATION DECLARATION

ADULT EDUCATION PATHWAYS

CONSORTIUM INFORMATION

Organizational Information

Consortium Name	71 Siskiyou
Long Name	Adult Education Pathways
Short Name	SISKIYOU
Address	800 College Ave Weed, CA 96094
Website	AdultEducationPathways.org

Reporting Period

Start Date	07/01/2016
End Date	06/30/2017
2015 - 16 Grant Period	
2015 - 16 Grant Number	15-328-71

Consortium Administration

Primary Contact(s)	Smith, Blaine (530) 938-5251 bsmith29@siskiyous.edu
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MEMBERS

Member Name	Contact(s)	District / LEA Code
Siskiyou Training and Employment Program*	Zarzynski, Joanie (530) 938-3231 jzarzynski@ncen.org	
Scott Valley Unified School District	Carver, Allan Superintendent (530) 468-2727 acarver@svusd.us Hanna, Regina Principal (530) 467-3244 rhanna@svusd.us	76455
Butte Valley Unified School District	Brown, Ed (530) 397-4000 ebrown@bvalusd.org Tracy, Linda Site Coordinator (530) 397-4000 ltracy@bvlusd.org	73684
Yreka Union High School District	Baker, Randy (530) 842-1659 rbaker@yuhsd.org	70516
Siskiyou Union High School District	Stokes, Ed (530) 926-3006 estokes@sisuhsd.net	70466
Siskiyou County Office of Education	Walters, Kermith (530) 842-8403 kwalters@siskiyoucoe.net	10470
Tulelake Basin Joint Unified School District	Jones, Vanessa (530) 667-2295 vjones@tbjUSD.org	73593
Siskiyou Joint Community College District	Smith, Blaine (530) 938-5251 bsmith29@siskiyous.edu Taylor, Robert (530) 938-5512 rtaylor18@siskiyous.edu	00180
Dunsmuir High School District	Kellar, Ray Superintendent/Principal (530) 235-4835 rkellar@sisnet.ssku.k12.ca.us	70250

FISCAL MANAGEMENT

Funding Channel

The consortium has designated a fiscal agent

Rationale

College of the Siskiyous has experience in administering large scale projects. College of the Siskiyous has been chosen as the designated member to serve as the fund administrator and will deliver funds in accordance with the consortia yearly expenditure plan.

This was unanimously voted on by all members for the first year of funds, and will extend with the same structure for year two.

College of the Siskiyous was able to hire a full time grant manager. The Grant Manager will roll up expenditures using a detailed spread sheet and expenditure report from all individual consortia members. The College of the Siskiyous Vice President of Administrative Services, Nancy Funk, has extensive knowledge of managing grant expenditures and will be the certifying officer.

Approach

College of the Siskiyous entered into an MOU with all members of the consortium. The MOU has detailed instructions on what areas the funding can be used for. Site summaries and budgets were submitted to the fiscal agent in order to receive funds. The site administrators, school district CBOs and instructional staff have been apprised to the allowable uses and guidelines distributed by the state. Expenditure reports will be collected from site administrators and submitted to the fiscal agent to roll-up expenditures to certify to the state. The fiscal agent/grant manager will align the budget and expenditures and report to the state.

Certifying Official / Coordinator

Smith, Blaine

**Certifying Official /
Coordinator's Email**

bsmith29@siskiyous.edu

ALLOCATION SCHEDULE

15-16 AEBG Funds

15-16 AEBG Entitlements	\$875,599
15 - 16 Member Allocations	\$0

16-17 AEBG Funds

16-17 AEBG Entitlements	\$900,917
16 - 17 Member Allocations	\$900,917

MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Siskiyou Training and Employment Program*	\$17,857	\$17,857
2	Scott Valley Unified School District	\$102,359	\$102,359
3	Butte Valley Unified School District	\$76,332	\$76,332
4	Yreka Union High School District	\$220,114	\$220,114
5	Siskiyou Union High School District	\$124,150	\$124,150
6	Siskiyou County Office of Education	\$8,333	\$8,333
7	Tulelake Basin Joint Unified School District	\$71,980	\$71,980
8	Siskiyou Joint Community College District	\$182,494	\$207,812
9	Dunsmuir High School District	\$71,980	\$71,980
Grand Total		\$875,599	\$900,917

Funding Changes

No significant changes for the 16-17 reporting year.

Consensus and Approval Process

A detailed budget spreadsheet was designed to breakout expenditures for allowable uses and program development. This budget was brought to the consortium and was voted on by all members. It was unanimously approved and put into action for the 15-16 fiscal year. With the allocation funds approved, an MOU was developed to have funds distributed three times throughout the year.

OTHER RULES AND PROCEDURES

Additional Information

Supplementary Documentation

SIGNATURE BLOCKS

Siskiyou Union High School District

Signature:



Stokes, Ed

Scott Valley Unified School District

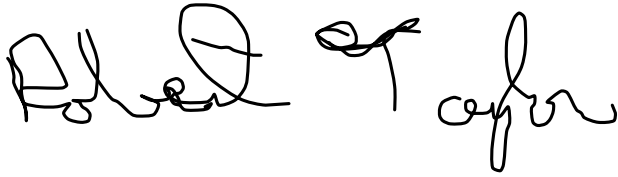
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Carver, Allan

Siskiyou Joint Community College District

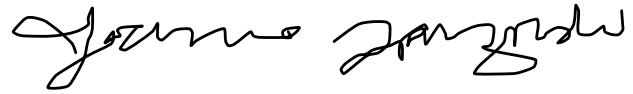
Signature:



Taylor, Robert

Siskiyou Training and Employment Program*

Signature:



Zarzynski, Joanie

Siskiyou County Office of Education

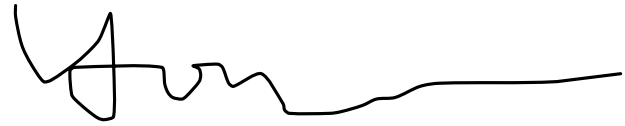
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Walters, Kermith

Tulelake Basin Joint Unified School District

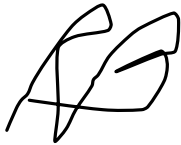
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Jones, Vanessa

Yreka Union High School District

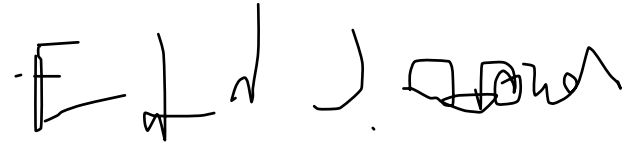
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Baker, Randy

Butte Valley Unified School District

Signature:



Brown, Ed

Dunsmuir High School District

Signature:



Kellar, Ray