



**AEBG**  
PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT**  
**REGIONAL CONSORTIUM FUNDING**  
**ALLOCATION AGREEMENT**

**Board of Governors, California  
Community Colleges Chancellor's  
Office (CCCCO)**

**Entity:** WEST KERN CCD

**Allocation Number:** 15-328-168

**AEBG Program Regional  
Consortium Funding Appropriation**

**Funding Fiscal Year:** 2015/16

**Total Funds Allocated:** \$ 123,711

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

**STATE OF CALIFORNIA-CCCCO**

**AEBG Monitor:**

Neil Kelly (916) 324-8895  
[nkelly@cccco.edu](mailto:nkelly@cccco.edu)

**Agency Address:**

1102 Q Street, Suite 4400  
Sacramento, CA 95811-6539

Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-168

### CONTACT PAGE

Entity:	WEST KERN CCD		
Address:	29 Cougar Court		
City:	Taft	State:	CA Zip: 93268

**Project Director** *(Person responsible for conducting the daily operation of the allocation)*

Name:	Kathleen Johnson	Phone:	661-745-4315
Title:	Director	Fax:	661-745-4276
E-mail Address:	kjohnson@taftcollege.edu		

**District Chief Business Officer** *(or authorized designee)*

Name:	Brock McMurray	Phone:	661-763-7811
Title:	Executive Vice President, Taft College	Fax:	661-763-7828
E-mail Address:	bmcmurray@taftcollege.edu		

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: WEST KERN CCD

FISCAL YEAR: 2015/16

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## APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
				123,711
1000	INSTRUCTIONAL SALARIES	1	\$	0
2000	NONINSTRUCTIONAL SALARIES	2	\$	58,240
3000	EMPLOYEE BENEFITS	3	\$	8,736
4000	SUPPLIES AND MATERIALS	4	\$	10,424
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	40,338
6000	CAPITAL OUTLAY	6	\$	0
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	117,738
TOTAL INDIRECT COSTS:		9	\$	5,973
			\$	0
TOTAL COSTS:		10	\$	123,711


I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

**Project Director:**

Name: Kathleen Johnson

Title: 661-745-4276

Authorized  
Signature:



Date:

2/21/17

**District Chief Business Officer (or authorized designee):**

Name: Brock McMurray

Title: Executive Vice President, Taft College

Authorized  
Signature:



Date:

2/21/17



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### APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	123,711
1000		\$	-
		\$	-
		\$	-
		\$	-
2000	Data Integration Efforts	\$	58,240
		\$	-
		\$	-
		\$	-
3000	Employee Benefits		
	Data Integration Efforts	\$	8,736
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials		
	Casas Contract for TopSpro Enterprise	\$	3,404
	Purchase of Assessment Tests (CASAS)	\$	3,170
	Assessment Training (CASAS)	\$	500
	ACT Work Keys Training	\$	3,350
		\$	-
		\$	-
		\$	-

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### APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	123,711
5000	Other Operating Expenses and Services		
	Technology for BV School	\$	2,602
	Technology for MCCF	\$	29,313
	Aztec Licenses for 7 school sites (20 Licenses)	\$	5,138
	TopsPro Enterprise and Annual Fees	\$	3,285
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
6000	Capital Outlay	\$	-
		\$	-
7000	Other Outgo	\$	-
TOTAL DIRECT COSTS:		\$	117,738
TOTAL INDIRECT COSTS - ENTER AMOUNT:		\$	5,973
TOTAL COSTS:		\$	123,711

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-168

## Statement of Work (Annual Workplan) Objectives

Objective: 1

Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Grant Assistant (Student Assessment Duties)	Assess new students, input student data into assessment database, export and report data as needed, collect and process follow up assessment data	Jan-Dec 2017	Adeline Ramirez Kathleen Johnson
1.2	Purchase equipment and forms	Contract for CASAS, purchases scantrons and booklets for testing to assure tracking of student data.	Jan-Dec 2017	Adeline Ramirez Kathleen Johnson
1.3	Technology for 7 school sites; purchase Chromebooks (12), Cart, and necessary technology to allow tracking of Student Information.	Ability to allow students, faculty and staff to track student attendance, performance, demographics efficiently with technology; assure reliability of data to track required AEBG demographics for reporting	Jan-Dec 2017	Adeline Ramirez Kathleen Johnson

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)**  
**Objectives**

<b>Objective:</b> <u>    1    </u>
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.4	Purchase 20 Aztec Licenses for 7 school sites	Ability to allow students, faculty and staff to track student attendance, performance, demographics efficiently with technology; assure reliability of data to track required AEBG demographics for reporting	Jan-Dec 2017	Adeline Ramirez  Kathleen Johnson
1.5				
1.6				

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## Statement of Work (Annual Workplan) Objectives

Objective: 2

Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Renewal of CASAS contract	Contract for TOPS Pro Enterprise and Appraisal Forms	Jan-Dec 2017	Adeline Ramirez Kathleen Johnson
2.2	Assessment Training for CASAS	Attend training classes in data collection for CASAS	May 2017	Addie Ramirez Kathleen Johnson
2.3	ACT Work Keys Assessments	By utilizing Work Keys assessments we anticipate students obtaining a National Work Readiness Certificate. These certificates are designed to enhance employability. These certificates could also compliment students' GED diplomas which provide even greater assistance in obtaining gainful employment.	Jan-Dec 2017	Joell Chaidez Kathleen Johnson Adeline Ramirez



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**Statement of Work (Annual Workplan)**  
**Objectives**

Objective: 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.4	Renewal of Aztec Licenses for 3 school sites	Ability to allow students, faculty and staff to track student attendance, performance, demographics efficiently with technology; assure reliability of data to track required AEBG demographics for reporting	Jan-Dec 2017	Adeline Ramirez
				Kathy Johnson
2.5				
2.6				

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**Statement of Work (Annual Workplan)**  
**Objectives**

<b>Objective:</b>	<b>3</b>
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.	

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	Utilize CASAS/TopsPro for data matching for workplace placement system	Connect with local community services databases	Jan - Dec. 2017	Kathleen Johnson
3.2	Connect member systems to CalJobs Database to create an across agency integrated case management system for workplace placement.	Local CalJobs office will provide assistance to students in completing resumes which are kept on file electronically. Graduates of short-term CTE programs will be entered into specific data bases targeting employment related to their certificates. This collaboration will lead to greater employment opportunities.	Jan - Dec. 2017	Kathleen Johnson
3.3				

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**Statement of Work (Annual Workplan)**  
**Objectives**

Objective: 4

Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1				
4.2				
4.3				