

# CONSORTIUM FISCAL ADMINISTRATION DECLARATION

## WEST HILLS COLLEGE CONSORTIUM

### CONSORTIUM INFORMATION

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#### Organizational Information

<b>Consortium Name</b>	67 West Hills
<b>Long Name</b>	West Hills College Consortium
<b>Short Name</b>	WEST HILLS
<b>Address</b>	9900 Cody Street Coalinga, CA 93210
<b>Website</b>	<a href="http://www.westhillscollge.com/district/grants/ab86/">4. http://www.westhillscollge.com/district/grants/ab86/</a>

#### Reporting Period

<b>Start Date</b>	07/01/2016
<b>End Date</b>	06/30/2017

#### 2015 - 16 Grant Period

<b>2015 - 16 Grant Number</b>	15-328-67
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#### Consortium Administration

<b>Primary Contact(s)</b>	<b>Castillo, David</b> Director (559) 934-2166 <a href="mailto:davidcastillo2@whccd.edu">davidcastillo2@whccd.edu</a>
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## MEMBERS

Member Name	Contact(s)	District / LEA Code
Armona Union Elementary School District	<b>Pina, Xavier</b> (559) 583-5060 <a href="mailto:xpina@armona.k12.ca.us">xpina@armona.k12.ca.us</a>	
Reef-Sunset Unified School District	<b>VanDerMolen, Suzy</b> (559) 386-9083 <a href="mailto:svandermolen@rsusd.net">svandermolen@rsusd.net</a>  <b>Jimenez, Estela</b> Principal (559) 386-1369 <a href="mailto:ejimenez@rsusd.org">ejimenez@rsusd.org</a>	73932
Lemoore Union High School District	<b>Muro, Debbie</b> (559) 924-6611 <a href="mailto:dmuro@luhsd.k12.ca.us">dmuro@luhsd.k12.ca.us</a>	63982
Riverdale Joint Unified School District	<b>Percell, Jeff</b> (559) 867-3562 <a href="mailto:jpercell@rjUSD.org">jpercell@rjUSD.org</a>	75408
Golden Plains Unified School District	<b>Macias, Martin</b> (559) 693-1115 <a href="mailto:mmacias@gpusd.org">mmacias@gpusd.org</a>	75234
Mendota Unified School District	<b>Gamez, Rebeck</b> (559) 655-4471 <a href="mailto:rgamez@mendotaschools.org">rgamez@mendotaschools.org</a>	75127
Firebaugh-Las Deltas Joint Unified School District	<b>Yamagiwa, Howard</b> (559) 659-3899 <a href="mailto:hyamagiwa@fldusd.k12.ca.us">hyamagiwa@fldusd.k12.ca.us</a>  <b>Anderson, Terry</b> Director of Administrative Services (559) 659-3899 <a href="mailto:tanderson@fldusd.org">tanderson@fldusd.org</a>	73809
Coalinga/Huron Joint Unified School District	<b>Foster, Helen</b> (559) 935-7507 <a href="mailto:hfooster@chusd.k12.ca.us">hfooster@chusd.k12.ca.us</a>	62125
West Hills Community College District	<b>Stoppenbrink, Ken</b> Deputy Chancellor (559) 934-2160 <a href="mailto:kenstoppenbrink@whccd.edu">kenstoppenbrink@whccd.edu</a>  <b>Van Horn, Stuart</b> Vice Chancellor Education & Workforce (559) 934-2131 <a href="mailto:stuartvanhorn@whccd.edu">stuartvanhorn@whccd.edu</a>  <b>Battisti, Maria</b> <a href="mailto:maribattisti@whccd.edu">maribattisti@whccd.edu</a>  <b>Castillo, David</b> Director (559) 934-2166 <a href="mailto:davidcastillo2@whccd.edu">davidcastillo2@whccd.edu</a>  <b>Battisti, Maria</b> Grants Accounting Supervisor (559) 934-2113 <a href="mailto:maribattisti@whccd.edu">maribattisti@whccd.edu</a>	00580

## FISCAL MANAGEMENT

## Funding Channel

The consortium has designated a fiscal agent

### **Rationale**

The West Hills Consortium selected to continue operating with West Hills Community College district as the fiscal agent for the upcoming 2016-17 year. To date, this format has worked for all members; all members received an initial \$20,000 advance to assist with start-up cost and no members have sent in invoicing asking for any additional funds yet. It is anticipated invoicing will begin very soon.

The decision to continue with this format was unanimous and no one shared any concerns. It was shared that confidence was with West Hills as they had the most experience dealing with reporting and large grants.

The fiscal contact, Maria Battisti and lead assigned accountant attended a recent meeting to share copies of forms and billing samples to assist; descriptions were shared along with timelines for reporting.

### **Approach**

The AEBG block grant is being fiscally managed by West Hills Community College District (WHCCD). An accountant has been assigned to maintain all fiscal information and track all expenditures. This includes all required expenditure documentation. Additionally, a fiscal administrator has been assigned (Maria Battisti) to oversee accountant progress maintaining fiscal records.

All expenditures are separated by member and object code; members making expenditures assign to programs/objectives.

Reporting activities is reported by assigned grant director David Castillo with fiscal reporting entered by fiscal administrator. Report is reviewed and certified by Deputy Chancellor Ken Stoppenbrink.

### **Certifying Official / Coordinator**

Stoppenbrink, Ken

### **Certifying Official / Coordinator's Email**

[kenstoppenbrink@whccd.edu](mailto:kenstoppenbrink@whccd.edu)

## ALLOCATION SCHEDULE

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### **15-16 AEBG Funds**

### **16-17 AEBG Funds**

<b>15-16 AEBG Entitlements</b>	\$1,035,264	<b>16-17 AEBG Entitlements</b>	\$1,058,280
<b>15 - 16 Member Allocations</b>	\$0	<b>16 - 17 Member Allocations</b>	\$1,058,280

## MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Armona Union Elementary School District	\$64,500	\$66,800
2	Reef-Sunset Unified School District	\$270,481	\$272,781
3	Lemoore Union High School District	\$64,500	\$66,800
4	Riverdale Joint Unified School District	\$109,188	\$111,488
5	Golden Plains Unified School District	\$64,500	\$66,800
6	Mendota Unified School District	\$97,117	\$99,417
7	Firebaugh-Las Deltas Joint Unified School District	\$66,478	\$68,778
8	Coalinga/Huron Joint Unified School District	\$64,500	\$66,800
9	West Hills Community College District	\$234,000	\$238,616
<b>Grand Total</b>		<b>\$1,035,264</b>	<b>\$1,058,280</b>

<b>Funding Changes</b>	No significant changes are noted as funding allocations will remain basically the same for year 2016-17. The slight increase for each member reflects the additional \$23,016 in total award amount.
<b>Consensus and Approval Process</b>	Members agreed to simply distribute the additional funds amongst all member schools. The larger total amounts list above for West Hills College reflect like amounts per school, fiscal agent indirect, consortium focused staffing wages and benefits, supplies, and travel reimbursements for consortium related travel.

## OTHER RULES AND PROCEDURES

### Additional Information

All members are considerably more confident now that funding amounts for 2016-17 and 2017-18 have been released. They feel substantially more secure with additional hires and building programs versus simple courses.

### Supplementary Documentation

## SIGNATURE BLOCKS

**West Hills Community College District**

*Castillo, David*

**Riverdale Joint Unified School District**

*Percell, Jeff*

**Reef-Sunset Unified School District**

**Mendota Unified School District**

*VanDerMolen, Suzy*

*Gamez, Rebecc*

**Lemoore Union High School District**

**Golden Plains Unified School District**

*Muro, Debbie*

*Macias, Martin*

**Firebaugh-Las Deltas Joint Unified School District**

**Armona Union Elementary School District**

*Yamagiwa, Howard*

*Pina, Xavier*

**Coalinga/Huron Joint Unified School District**

*Foster, Helen*