

**AEBG**  
 PARTNERING FOR A STRONG  
 CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT  
 REGIONAL CONSORTIUM FUNDING  
 ALLOCATION AGREEMENT**

<b>Board of Governors, California Community Colleges Chancellor's Office (CCCCO)</b>	<b>Entity:</b> <u>FAIRFIELD-SUISUN USD</u>
	<b>Allocation Number:</b> <u>15-328-158</u>

<b>AEBG Program Regional Consortium Funding Appropriation</b>	<b>Funding Fiscal Year:</b> <u>2015/16</u>
	<b>Total Funds Allocated:</b> \$ <u>209,422</u>

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

**STATE OF CALIFORNIA-CCCCO**

<b>AEBG Monitor:</b> Neil Kelly (916) 324-8895 <a href="mailto:nkelly@cccoco.edu">nkelly@cccoco.edu</a>	<b>Agency Address:</b> 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
---	--

Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

### CONTACT PAGE

Entity:	FAIRFIELD-SUISUN USD		
Address:	401 Nut Tree Road		
City:	Vacaville	State:	CA Zip: 95687

<b>Project Director</b> <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Christine Hess	Phone:	916 705 4455
Title:	Solano Adult Education Project Manager	Fax:	
E-mail Address:	christineh@vacavilleusd.org		

<b>District Chief Business Officer</b> <i>(or authorized designee)</i>			
Name:	Michelle Henson	Phone:	707 399 5123
Title:	Asst. Superintendent, Business Services	Fax:	
E-mail Address:	michellehe@fsusd.org		

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	209,422
1000	Instructor Substitutes for Data and Accountability Professional Development (400 hours x \$40)	\$	16,000
		\$	-
		\$	-
		\$	-
2000	Consortium-wide Data Integration Efforts (IT and data and accountability staffing)	\$	20,570
		\$	-
		\$	-
		\$	-
3000	Employee Benefits	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials		
	Locked cabinets for materials (Vacaville - 2 x \$800)	\$	1,600
	Chromebooks (Vacaville - 30 x \$300) (Benicia - 15 x 300)	\$	13,500
	Laptops (Vacaville - 90 x \$300)	\$	27,000
	Desktop Computers (Vallejo - 15 x \$1000) (Fairfield-Suisun 15 x \$1105)		31575.0
	Laptop Cart (Fairfield-Suisun 1 x \$1835)		1835.0
	Chromebook Carts x 3 (Vacaville & Benicia)	\$	3,600
Printer (Benicia)		1500.0	

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	209,422
5000	<b>Other Operating Expenses and Services</b>		
	CASAS Summer Institute - Benicia 1 x \$1500	\$	1,500
	CASAS Summer Institute - Fairfield-Suisun 6 x \$1500	\$	9,000
	CASAS Summer Institute - Vacaville 3 x \$1500	\$	4,500
	CASAS Summer Institute - Vallejo 3 x \$1500	\$	4,500
	Travel to Regional Meetings for Data and Accountability System Planning and Implementation	\$	1,200
	ASAP - Benicia (\$1000) Fairfield-Suisun (\$5750) Vacaville (\$4750) Vallejo (\$12,750)	\$	24,250
	TOPSPro Enterprise Implementation (Vacaville)	\$	3,000
	ASAP Data Migration	\$	25,000
	Burlington English (Fairfield-Suisun for Dixon off site)	\$	4,620
	Servers - Dell PowerEdge R430 x 2 - Vallejo	\$	14,672
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
	CommunityPro Suite (\$152,000.00) as place holder	\$	-
6000	<b>Capital Outlay</b>		
7000	<b>Other Outgo</b>		
		\$	-
<b>TOTAL DIRECT COSTS:</b>		\$	209,422
<b>TOTAL INDIRECT COSTS - ENTER AMOUNT:</b>			
<b>TOTAL COSTS:</b>		\$	209,422

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**APPLICATION BUDGET SUMMARY**

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
1000	INSTRUCTIONAL SALARIES	1	\$	16,000
2000	NONINSTRUCTIONAL SALARIES	2	\$	20,570
3000	EMPLOYEE BENEFITS	3	\$	0
4000	SUPPLIES AND MATERIALS	4	\$	171,252
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	92,242
6000	CAPITAL OUTLAY	6		
7000	OTHER OUTGO	7	\$	0
<b>TOTAL DIRECT COSTS:</b>		8		209,422
<b>TOTAL INDIRECT COSTS:</b>		9	\$	0
<b>TOTAL COSTS:</b>		10	\$	209,422

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

**Project Director:**

Name: Christine Hess

Title: Selano Project Manager


Authorized Signature: 

Date: 2/27/17

**District Chief Business Officer (or authorized designee):**

Name: Michelle Henson

Title: Asst. Superintendent, Business Services

Authorized Signature: 

Date: 2/27/17

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT  
ENTITY: FAIRFIELD-SUISUN USD  
FISCAL YEAR: 2015/16  
ALLOCATION NUMBER: 15-328-158

**Statement of Work (Annual Workplan)  
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Implement consortium-wide attendance system.	Consortium will better track and be able to share student information.	March-May	Christine Hess
1.2	Implement CASAS at Vacaville for AEBG and WIOA data reporting.	Vacaville will be able to track student data reporting objectives and performance.	March-May	Christine Hess Tiffany Donahue
1.3	Expand computer hardware and data security for student data collection.	Data collection will be more effective, efficient, and aligned with consortium, regional, state and federal requirements.	March-May	Christine Hess Consortium Administrators

Objective: 1  
Respond to the short term data reporting needs required by AB 104.

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**Statement of Work (Annual Workplan)  
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.4	CASAS Summer Institute	Multiple staff will be attending in order to better track and report data for AEBG and WICA to improve student outcomes.	June	Christine Hess Consortium Administrators
1.5	Data Migration and Integration Efforts	ASAP and CASAS/TE integrated consortium-wide will improve student outcomes and transitions to postsecondary and workforce.	Ongoing	Christine Hess Consortium Administrators
1.6				

Objective: 1

Respond to the short term data reporting needs required by AB 104.

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**Statement of Work (Annual Workplan)  
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Meet with Bay Area Regional Consortium and North Bay Regional Consortium to research and plan data system integration efforts.	Student data can be shared regionally with multiple WIOA and AEBG partners for eligibility, assessment, and referrals to other programs offered in the region.	Ongoing monthly and intermittent meetings	Christine Hess
2.2	Staff professional development through CALPRO, OTAN, CASAS and other workgroups and trainings to track and share data.	Data-driven program planning for better student outcomes and postsecondary transitions and workforce.	Ongoing	Christine Hess Consortium Administrators
2.3				

Objective: 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.



THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**Statement of Work (Annual Workplan)  
 Objectives**

Objective: <u>3</u> Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.			
#	Activities	Performance Outcomes	Responsible Person(s)
3.1	Meet with Bay Area Regional Consortium and North Bay Regional Consortium to research and plan data system integration efforts.	Student data can be shared regionally with multiple WIOA and AEBG partners for eligibility, assessment, and referrals to other programs offered in the region.	Christine Hess
3.2			
3.3			

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: FAIRFIELD-SUISUN USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-158

**Statement of Work (Annual Workplan)  
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
<p>Objective: _____ 4 _____ Align efforts under the WIOA.</p>				
4.1	Implement consortium-wide attendance system.	Consortium will better track and be able to share student information.	March-May	Christine Hess
4.2	Implement CASAS at Vacaville for AEBG and WIOA data reporting.	Vacaville will be able to track student data reporting objectives and performance.	March-May	Christine Hess Tiffany Donahue
4.3	Meet with Bay Area Regional Consortium and North Bay Regional Consortium to research and plan data system integration efforts.	Student data can be shared regionally with multiple WIOA and AEBG partners for eligibility, assessment, and referrals to other programs offered in the region.	Ongoing monthly meetings	Christine Hess