

CONSORTIUM FISCAL ADMINISTRATION DECLARATION

SHASTA-TEHAMA-TRINITY ADULT EDUCATION CONSORTIUM

CONSORTIUM INFORMATION

Organizational Information

Consortium Name	58 Shasta-Tehema-Trinity
Long Name	Shasta-Tehama-Trinity Adult Education Consortium
Short Name	SHASTA-TE-TR
Address	11555 Old Oregon Trail PO Box 96049-6006 Redding, CA 96003
Website	http://adult-u.org/

Reporting Period

Start Date	07/01/2016
End Date	06/30/2017

2015 - 16 Grant Period

2015 - 16 Grant Number	15-328-57
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Consortium Administration

Primary Contact(s)	Padro, Cherish AEBG Program Director (530) 529-8980 cpadro@shastacollege.edu
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MEMBERS

Member Name	Contact(s)	District / LEA Code
Trinity Alps Unified School District	Barnett, Tom (530) 623-6104 tbarnett@tausd.org	76513
Mountain Valley Unified School District	Miller, Debbie <i>Superintendent/Principal</i> (530) 628-5265 dmiller@mvusd.us	75028
Southern Trinity Joint Unified School District	Canale, Peggy (707) 574-6237 pcanale@stjusd.org	73833
Trinity County Office of Education	Blackwell, Bettina (530) 623-2861 bblackwell@tcoek12.org	10538
Red Bluff Joint Union High School District	Brose, Todd (530) 529-8705 tbrose@rbuhds.k12.ca.us	71639
Los Molinos Unified School District	Curry, Cliff <i>Principal</i> (530) 384-7900 ccurry@lmusd.net	71571
Corning Union High School District	Burch, John (530) 824-7400 jburch@corningshs.org	71506
Tehama County Office of Education	DuVarney, Rich (530) 527-5811 rduvarney@tehamaschools.org	10520
Gateway Unified School District	Harrell, James (530) 245-7900 jharrell@gwusd.org	75267
Anderson Union High School District	Azevedo, Tim (530) 378-0568 tazevedo@auhsd.net	69856
Shasta County Office of Education	Lord, Mary (530) 225-0244 mlord@shastacoe.org	10454
Shasta-Tehama-Trinity Joint Community College District	Padro, Cherish <i>AEBG Program Director</i> (530) 529-8980 cpadro@shastacollege.edu Padro, Cherish <i>Comptroller</i> (530) 242-7689 cpadro@shastacollege.edu Ault, Jill <i>Comptroller</i> (530) 242-7689 jault@shastacollege.edu	00170
Shasta Union High School District	Cloney, Jim <i>Superintendent</i> (530) 241-3261 jcloney@suhds.net	0636600

FISCAL MANAGEMENT

Funding Channel

The consortium has designated a fiscal agent

Rationale

The Shasta-Tehama-Trinity Consortium rationale for the fiscal structure decision was decided after much talk. A significant number of all participating consortium members (superintendents) walked through all of the requirements of the governing plan template. The determination was a unanimous decision. Consortium members decided to go with Shasta College as a fiscal agent for the following reasons: 1.) Shasta College currently serves all three counties that are represented within the consortium 2.) Shasta College has the capacity and means to carry out funding disbursements, fiscal administrative work and county partnership 3.) Shasta College did a good job with the AB 86 plan 4.) No other entity expressed a desire to be the fiscal agent

Approach

Within the Shasta-Tehama-Trinity Consortium, each actively participating member and sub-contracting partner presents proposed budgets and service plans to the Governance team at broadly advertised public meetings. All approved budget expenditures and services will receive direct disbursement of consortium money through approved fiscal agent, Shasta College. Each member and sub-contracting partner utilizing funds will be responsible for their own data tracking (adult participation, outcomes, performance, etc.). Data reporting requirements will be spelled out in each "Scope of Work" that accompanies any funding allocations. All expenditures will match services proposed in plan.

All members and sub-contracting partners have requested grant expenditures through direct disbursement from the Fiscal Agent, Shasta College. Fiscal Agent, Shasta College will track all outgoing funds from one account. Project Director, Cherish Padro will inform consortium members and sub-contracting partners when reports will be needed. Ability to effectively track data will provide effective reports for submission to the state for future funding and Adult Education service continuation. The Shasta-Tehama-Trinity Consortium has begun discussions of having a streamlined and collective data system for all data tracking/case management.

In regards to rolling up grant expenditures to certify and report to the State, Project Director, Cherish Padro will work with state databases and members/sub-contracting partners to identify other Adult Education funds coming to the region through other sources (CalWorks, Perkins, Title 2, etc.). These funding sources will be verified by each member/sub-contracting partner and entered into one document that will be reviewed by the Governing Board in a public meeting.

Certifying Official / Coordinator

Padro, Cherish

**Certifying Official /
Coordinator's Email**

cpadro@shastacollege.edu

ALLOCATION SCHEDULE

15-16 AEBG Funds

15-16 AEBG Entitlements	\$1,035,338
15 - 16 Member Allocations	\$0

16-17 AEBG Funds

16-17 AEBG Entitlements	\$1,060,696
16 - 17 Member Allocations	\$1,060,696

MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Trinity Alps Unified School District	\$44,000	\$44,000
2	Mountain Valley Unified School District	\$35,503	\$35,503
3	Southern Trinity Joint Unified School District	\$40,014	\$40,014
4	Trinity County Office of Education	\$19,000	\$19,000
5	Red Bluff Joint Union High School District	\$39,665	\$39,665
6	Los Molinos Unified School District	\$16,000	\$16,000
7	Corning Union High School District	\$44,500	\$44,500
8	Tehama County Office of Education	\$24,500	\$24,500
9	Gateway Unified School District	\$16,000	\$16,000
10	Anderson Union High School District	\$78,708	\$78,708
11	Shasta County Office of Education	\$6,780	\$6,780
12	Shasta-Tehama-Trinity Joint Community College District	\$544,885	\$570,243
13	Shasta Union High School District	\$125,783	\$125,783
Grand Total		\$1,035,338	\$1,060,696

Funding Changes

Shasta-Tehama-Trinity fund allocation changes includes an additional 25,358 (Non-MOE) and 100,000 (estimated data tracking funds- not included above). MOE funds will also be allocated through Shasta College to the districts that received that funding directly in year 1. Shasta-Tehama-Trinity is the Fiscal Agent so these funds will be distributed as determined by the Governance Team.

Consensus and Approval Process

In a region as large as ours, much time was spent determining on how best to allocate AEBG funds while leveraging other resources. Members were also eager to rebuild programs at the local level. The Governing Team decided to allocate funds for objective areas 1, 2, and 4 at the local level so districts could begin offering direct services to adults as soon as possible. Governing Members/Superintendents worked together by county (with partners) to make action plans in partnership with each other. In two cases, districts chose not to receive funds but instead receive shared services from neighboring districts. The Governing Team determined that the remaining categories would be better served by creating regional models. For example, adults returning to the workforce would be better served at the county/regional level in partnership with our local WIOA providers. Regional action plans for CTE are being determined through a task force in conjunction with Shasta College. We are contracting with providers specializing in serving adults with disabilities to create a regional plan. Funds that have been desinged to partners are represented in the budget total for the Shasta-Tehama-Trinity Joint Community College District. All members have identified estimated costs to provide direct services to adults for the 16-17 year based off of what was needed for 15-16.

The remaining categories have been informed by the estimates provided by the task-forces which will be distributed through the fiscal agent to the member/partner identified in each plan.

OTHER RULES AND PROCEDURES

Additional Information

Attached below is one document containing member signatures for CFAD. Due to distance, our members were not able to sign the form at one time.

There are a total of 13 members for the 16-17 fiscal year. All 13 signatures are in the attached document below. Please be advised, I have uploaded one document containing all signatures, however signatures are on various sheets.

(Side Note: When the Signature Block page was printed, some members were not listed. I went back and confirmed to make sure all members were correctly added in the Membership portion of the CFAD report but still their names did not appear. They have written in their name, member, and signature. Those two individuals are: Debbie Miller and Cliff Curry).

Supplementary Documentation

[cfadsignatures.pdf](#)

SIGNATURE BLOCKS

Trinity County Office of Education

Blackwell, Bettina

Tehama County Office of Education

DuVarney, Rich

Shasta County Office of Education

Lord, Mary

Red Bluff Joint Union High School District

Brose, Todd

Corning Union High School District

Burch, John

Mountain Valley Unified School District

Miller, Debbie

Los Molinos Unified School District

Curry, Cliff

Trinity Alps Unified School District

Barnett, Tom

Southern Trinity Joint Unified School District

Canale, Peggy

Shasta-Tehama-Trinity Joint Community College District

Padro, Cherish

Gateway Unified School District

Harrell, James

Anderson Union High School District

Azevedo, Tim

Shasta Union High School District

Cloney, Jim