



## AB104 Adult Education Block Grant - Three-Year Consortia Plan Update from AB86 Final Plan

### Section 1: Consortium Information

1.1 Consortium Planning Grant Number:

15-328-006

1.2 Consortium Name:

Santa Clarita Valley Adult Education Consortium

1.3 Primary Contact Name:

Diane Stewart

1.4 Primary Contact Email:

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### Section 2: Three-Year Plan Summary

AB86 Final Plan adapted to AB104 requirements

**2.1 Provide an Executive Summary of your consortium's AB86/104 Plan vision and goals (updated as appropriate). You can attach your summary or enter it below. Please see the Guidance document for attachment instructions.**

#### AEBG Executive Summary

College of the Canyons (COC) and the William S. Hart Union High School District (Hart District) have established collaborative efforts over 45 years. As the only community college and high school district in the service area, the two school districts have representatives serving on each other's advisory committees relating to adult education programs and CTE initiatives. The districts work collaboratively on concurrent/dual enrollment initiatives and have a variety of Memorandum of Understanding for a variety of programs offered on campuses in both districts. The respective District Boards meet annually in a joint meeting to share initiatives and work together on providing a united effort for education in the Santa Clarita Valley. The historical relationship of collaboration between the two districts provides a solid foundation for planning and implementation of the new Adult Education requirements. There is extensive, on-going, and open communication regarding providing services and programs to support student and adult learning in our region. The districts have developed strategies for balancing programs and offerings so there is not a duplication effort. Our intent is to continue this type of collaboration as we work together on providing comprehensive adult education to the Santa Clarita Valley Region.

## Mission

SCV Adult Education Consortium (SCVAEC) provides ongoing learning opportunities to adults in basic skills education and career preparation and training.

## Vision

Provide a robust, comprehensive program supporting adult learners in the Santa Clarita Valley.

## Goals

1. Ensure aligned coordinated curriculum among providers of adult education in the SCVAEC in the following areas:
  - CTE: Preparation, short-term training, and apprenticeship
  - Basic Skills/Adult Secondary Education (high school diploma or equivalency)
  - Immigrant Education (ESL and Citizenship)
  - Adults providing support to school-aged children
  - Adults with Disabilities needing basic skills education and CTE preparation
2. Deliver relevant programs and courses in strategic geographical locations to meet the needs of the community.
3. Provide coordinated programs and courses in the SCVAEC-defined areas of adult education.
4. Provide resources and student support services to ensure the successful completion of programs and courses transitioning to further education and/or the world of work.
5. Provide professional development opportunities to faculty and staff in the following areas:
  - Discipline content: Currency and Relevance
  - Effective and appropriate teaching strategies and techniques, including contextualized learning
  - Principles of adult learning and cultural diversity
  - Pathways and transitions from education to industry

## Processes

The Consortium partners began meeting in 2013 when the intent of AB 86 was first announced. The meetings focused on identifying the breadth and depth of adult education in the Consortium district. Members from the City of Santa Clarita and America's Job Center provided information for the assessment and evaluation of adult education in the consortium district. Additionally, faculty from the College joined the planning committee. Input from faculty at the adult school was gathered to help the group identify overlap and/or gaps. The workgroup created a matrix of adult education offerings in the five categories offered by members and partners. This matrix will continue to be updated as new information is received. This matrix assisted with evaluating the extent of offerings. The oversight committee continues to meet as do the curriculum and assessment teams.

## Governance and Finance

The Consortium has completed its governance template and has determined to forego having a single

fiscal agent for the 2015-2016 implementation year. Each member will receive a portion of the allocation. This determination will be revisited after the first year at which time changes may be made to both the governance and fiscal structure of the Consortium. The Consortium will be meeting to craft a resource allocation rubric that aligns with the shared goals and priorities of the Consortium members and partners within the seven areas of service outlined in AB 104.

## Assessment

The consortium will work with members and partners to develop an assessment tool that will assist those who deliver adult education with a means to assess the efficacy of their programs and services. Currently, the College utilizes program review as an on-going assessment tool and evaluation of student learning outcomes to determine if curriculum needs to be revised. The College reviews and has a link to the California Community College Scorecard that provides outcome data on CDCP completion rates. The College and the Hart District are engaged in ongoing meetings to align the College's Strategic plan with the Hart District's Local Control Accountability Plan (LCAP).

## Evaluation and Data Collection

While the consortium is still in the planning stages, a comprehensive evaluation model and plan has not been finalized, but the Institutional Research Office has developed a framework that can be further developed once the consortium's plan has been finalized. Specifically, activities to support the AEBG Santa Clarita Valley Adult Education Consortium objectives will be monitored by the Institutional Research Office in coordination with the consortium advisory committee and community partners involved with this plan. The oversight committee will continue to meet and coordinate the plan updates, including the annual plan updates, report of activities and expenditures, and new details or funding received from the state Chancellor's Office. The Santa Clarita Valley Adult Education Consortium will collect and monitor data on its stated outcomes, determine progress on goals, and accept and produce new data (in conjunction with the advisory committee and community partners) to better assess the state of adult education within the Santa Clarita Valley.

The Consortium is investigating a data module that will allow for shared student records between members of the consortium. Students would only have to complete a single application and have a single transcript for students participating in Consortium courses. College of the Canyons currently uses Ellucian as its MIS system.

**2.2 Provide updates and changes to your submitted AB 86 Final Plan regarding Objectives 1 and 2. It is not necessary to reiterate or attach these sections from your AB86 Final Plan to this document. You can attach your description or enter it below. Please see the Guidance document for attachment instructions.**

**NOTE: The updates shall include data and changes regarding the seven program areas in AB104 (five of which were in AB86):**

1. Programs in elementary and secondary skills, including those leading to a high school diploma or high school equivalency certificate.
2. Programs for immigrants in citizenship, ESL, and workforce preparation.
3. Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.
4. Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school.
5. Programs for adult with disabilities.
6. Programs in career technical education that are short term in nature with high employment potential.
7. Programs offering pre-apprenticeship training conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards.

**2.2a Objective #1:** An updated evaluation of *current levels and types of adult education programs* within its region, including education for adults in correctional facilities; credit, noncredit, and enhanced noncredit adult education coursework; and programs funded through Title II of the federal Workforce Investment Act, known as the Adult Education and Family Literacy Act (Public Law 05-220).

Describe any changes regarding the services and programs the consortium members and partners are currently providing in the consortium's region and provide a narrative evaluation of adequacy and quality. Please note that community college district members are requested to provide data separately for credit basic skills, enhanced noncredit, and/or regular noncredit, as applicable.

No new data has been gathered for the adult education needs and programs of the Santa Clarita Valley since the completion of the AB 86 plan. The Santa Clarita Community College District is currently in the process of redrawing district boundary lines for trustee elections. These data will be examined by the AEBG oversight committee to see if there are any changes that are needed to Objective #1.

However, to avoid duplication of service, the Hart District and College of the Canyons have examined their schedules and courses, and have re-aligned their course offerings. The Hart District is currently offering High School Diploma curriculum and pre-literacy ESL and ABE.

The Hart District is currently updating and refreshing their curriculum in these areas. College of the Canyons is currently offering GED and higher level ESL curriculum as well as more advanced ABE courses in Math, with English courses in development. Both members are working on developing short-term CTE curriculum respective to their available facilities and existing faculty. The Hart District is primarily responsible for the development of content for adults with disabilities and courses for adults academically supporting school-aged children. Additional research and information is needed before members consider appropriate pre-apprenticeship programs.

**2.2b Objective #2:** An updated evaluation of *current needs* for adult education programs within the consortium’s region. Describe and assess current needs for each of the AB86 adult education program areas (1-5), including the needs that are currently unmet. This might be informed by regional data including, but not limited to, student wait lists for classes in the program areas addressed in AB86; school districts’ K-12 English Learner statistics; the number of children who qualify for free or reduced lunch; adults who do not have a high school diploma; and other relevant data. Additionally, consider needs in your region documented in state sources that informed the AB86 awards, which were calculated based on community college district boundaries (<http://cccgis.org/CCCDistrictBoundaries/tabid/626/Default.aspx>).

This should provide an updated overview (if applicable) of the consortium’s region including:

- Analysis/description of local regional economy
- Additional analysis utilizing other data

The Santa Clarita Community College District service area is 367 square miles that encompasses the City of Santa Clarita and communities in Northern Los Angeles County including Castaic, Stevenson Ranch, and other unincorporated portions of Los Angeles County. There is one high school district, William S. Hart Union High School District that serves grades 7-12 and has an adult education program. The Santa Clarita Valley also has four elementary (K-6) school districts. The population of the Santa Clarita Valley has increased from 51,942 in 1970 to 272,087 in 2014. The population growth is expected to continue, with the population projected to be 345,275 in 2020 (Source: 2014 Economic and Real Estate Outlook, March 2014).

The Ethnic Distribution of Santa Clarita Valley is represented in Table 1A.

<b>Table 1A. Santa Clarita Valley Ethnic Distribution</b>	Santa Clarita Valley
African American	4.40%
Asian/Asian-American	11.40%
Latino/Hispanic	30.90%
White	49.70%
Native American	0.20%
Other / Multi-Racial	3.30%

Unknown/Declined to state	N/A
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(Source: Claritas Inc., July 2013 and the 2013 North Los Angeles County Real Estate and Economic Outlook, Feb. 2013.)

Data provided by the California Community College Chancellor's Office via the AB 86 website provides the following information:

Total Population	267,003	
Poverty	29,637	11%
No High School Diploma	30,705	11%
Unemployment	22,161	8%
English Language Learner	111,062	42%
Adults with Disabilities	27,027	10%
Citizenship	38,145	14%
Literacy	42,367	16%

City	Less than 9th grade	Some HS	HS Grad or Equiv	Some Collg No Degree	Associate Degree	Bachelor's Degree	Graduate Degree	Population Total
Valencia	1,063	1,978	8,222	14,478	4,911	14,046	6,110	50,808
Stevenson Ranch	105	509	2,282	3,830	1,142	4,696	2,334	14,898
Newhall	3,331	3,220	5,441	7,558	1,993	3,869	1,825	27,237
Castaic	902	4,073	5,483	7,273	1,884	3,636	1,325	24,576
Santa Clarita	1,139	1,772	8,401	12,835	4,355	9,670	4,017	42,189
Canyon Country	2,662	4,970	13,253	16,520	5,276	9,536	4,505	56,722
<b>SCV-Total</b>	<b>9,202</b>	<b>16,522</b>	<b>43,082</b>	<b>62,494</b>	<b>19,561</b>	<b>45,453</b>	<b>20,116</b>	<b>216,430</b>

City	Less than 9th grade	Some HS	HS Grad or Equiv	Some Cllg No Degree	Associate Degree	Bachelor's Degree	Graduate Degree	Population Total
Valencia	2%	4%	16%	28%	10%	28%	12%	2%
Stevenson Ranch	1%	3%	15%	26%	8%	32%	16%	1%
Newhall	12%	12%	20%	28%	7%	14%	7%	12%
Castaic	4%	17%	22%	30%	8%	15%	5%	4%
Santa Clarita	3%	4%	20%	30%	10%	23%	10%	3%
Canyon Country	5%	9%	23%	29%	9%	17%	8%	5%
<b>SCV-Total</b>	4%	8%	20%	29%	9%	21%	9%	4%

While the various data sources provide a range in information, there is not a large discrepancy in the percentages. Table 1B indicates 11% of the population does not have a high school diploma, compared with Table 1D, which indicates 12% of the population are without a high school diploma.

The Los Angeles County Sheriff's Department has a custody facility within the regional area. Pitchess Detention Center has four compounds (North, South, East, and NCCF) with a fluctuating population of 7,000 inmates. The department, primarily at the South facility, provides an Education Based Incarceration (EBI) program that has partnered with Five Keys Charter School. Data from the week of November 3, 2014, indicates approximately 3,265 inmates were enrolled in EBI. The average daily inmate population for the week at the facility was 7,054 in custody.

In the Santa Clarita Valley, the primary industries include manufacturing, retail trade, hotels and restaurants, and professional services. The industries account for 51 percent of all jobs in the region. It is anticipated new job creation will occur in construction, professional services, finance, leisure services, and wholesale/retail trade. (Source: 2014 Real Estate & Economic Outlook, SCV Economic Development Corporation).

These data are all from the AB 86 plan submitted by the Consortium in December 2014.

**2.3 Briefly describe what your regional consortium system will look like by the end of the 2017-18 program year in the areas listed below. NOTE: Responses to items 2.3a, b, c, d and e are required as part of adapting the AB86 Plans to AB104 requirements. The remaining items are optional and are**

**offered to provide updates, if applicable.**

**2.3a** Placement of adults (including but not limited to older adults) seeking education and workforce services. (REQUIRED)

## Educational Services

Educational services will be provided for adults at sites currently operated by both Consortium members as well as at a potential new storefront location. Intake services will align on the College side with the new Student Success and Support Program (3SP) core services. Consortium students will apply, be provided assessment and academic advising and counseling as part of their intake process. Additionally, both members will be making an enhanced effort to provide better access to support services available at low to no-cost in the Santa Clarita Valley. Finally, as part of a heightened focus on CTE, the members will be providing access to career inventories and assessments to inform students about which short-term vocational options are best for them.

## Workforce Services

College of the Canyons' Dr. Dianne G. Van Hook University Center hosts America's Job Center. Educational placement services can be coordinated with the Job Center. America's Job Center also provides a variety of career application workshops to improve resume and interview skills. Additionally, both COC and the Hart District maintain active partnerships with VIA (Valley Industrial Association) and other SCV employers identified through the SCV Economic Development Corporation and connections with various regional workforce investment boards.

**2.3b** Programs offering pre-apprenticeship training conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards. (REQUIRED)

The Consortium is doing additional research and data collection to determine which pre-apprenticeship opportunities would serve the needs of our students. The Consortium will use this research to create a list of partnerships and opportunities with local unions and employers as part of this investigation. This is an emerging area for our Consortium and we will spend at least one year in the planning cycle.

**2.3c** Programs for adults (including but not limited to older adults) that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school. (REQUIRED)



Currently, COC provides adult ESL classes at some of the elementary school sites in our region. COC's ESL classes are CBET (Community Based English Tutoring). The Consortium, in considering this new objective, will investigate options for educating adults assisting school children in the principles and pedagogy related to changes as a result of the implementation of Common Core. As with the pre-apprenticeship areas, this too is an emerging area for our Consortium and we will spend at least one year in the planning and curriculum development cycle.

### **2.3d Collection and availability of data. (REQUIRED)**

First, the Consortium will continue to work with Claritas to gather data about populations in the region that are still in need of academic services.

As stated previously, the Consortium is investigating a data module that will allow for shared student records between members of the consortium. Students would only have to complete a single application and have a single transcript for students participating in Consortium courses. College of the Canyons currently uses Ellucian as its MIS system. The module under investigation is called "Recruiter" and would allow for our Hart district member to have limited access to student contact information. The Ellucian product is also being investigated as having a possible student transcript that students could access.

Additionally, COC has committed to launching an ePortfolio system for the collection of student work and the assessment of student learning. The Consortium will use this first planning year to discuss ways to implement ePortfolios in the area of adult education to better facilitate the transitions between members as well as the transition into either college credit programs and/or careers.

### **2.3e Qualifications of instructors (including common standards across entities). (REQUIRED)**

The Consortium has agreed to use the ASCCC Minimum Qualifications for Instructors as the benchmark for all new faculty hired. This will provide the best continuity for instructors to teach courses for either member. Existing faculty will remain at the requirements specified by their job descriptions. The majority of Consortium faculty at both member sites meet the ASCCC minimum qualifications.

### **2.3f Alignment of academic content and curricula (OPTIONAL)**

Currently, the Consortium has completed its alignment of ESL, ABE, ASE, High School

Diploma and GED curriculum. The Consortium has delineated which partners are best suited to provide each of these courses.

Content	Member
ESL	Pre-literacy: Hart; All else: COC
ABE	Elementary school and pre-literacy: Hart; College Prep: COC
ASE/HSD	Hart
GED	COC
CTE	TBD based on faculty and facilities

**2.3g Alignment of educational services supported by this grant . (OPTIONAL)**

The Consortium members have been meeting ongoing to discuss and align student services provided by each member. Currently, the Consortium is funding training for a Hart District employee to facilitate and develop intake services with the College. The College has recently employed an Assistant Director of Admissions and Records (Noncredit). Support services that align with the goals of AEBG have been built into the noncredit Student Success and Support Program plan. However, the current funding level for that plan does not support the entirety of the work needed to accomplish the goals of AEBG. The Consortium will prioritize service to students as part of the resources allocation rubric.

Section 3: Consortium Member Signature Block

Name:

Dr. Jerry Buckley

Consortia Member:

Santa Clarita Community College

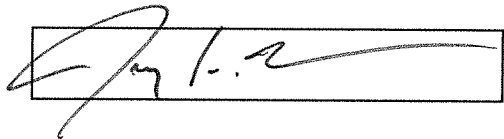
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