

CONSORTIUM FISCAL ADMINISTRATION DECLARATION

SAN LUIS OBISPO COUNTY ADULT EDUCATION CONSORTIUM

CONSORTIUM INFORMATION

Organizational Information

Consortium Name	52 San Luis Obispo
Long Name	San Luis Obispo County Adult Education Consortium
Short Name	SAN LUIS OBISPO
Address	Po Box 8106 San Luis Obispo, CA 93403
Website	http://www.slocoab86.org/

Reporting Period

Start Date	07/01/2016
End Date	06/30/2017

2015 - 16 Grant Period

2015 - 16 Grant Number	15-328-52
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Consortium Administration

Primary Contact(s)	Ruiz, Mia Program Coordinator (805) 591-6270 mruiz@cuesta.edu
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MEMBERS

Member Name	Contact(s)	District / LEA Code
Templeton Unified School District	London, Cheryl (805) 434-5827 clondon@templetonusd.org	68841
San Luis Coastal Unified School District	Ames, Sally (805) 549-1222 sames@slcusd.org	68809
Lucia Mar Unified School District	Boaz-Skinner, Charlissa (805) 474-3756 charlissa.skinner@lmusd.org Boaz-Skinner, Charlissa Adult Education Principal (805) 474-3000 charlissa.skinner@lmusd.edu Boaz-Skinner, Charlissa Adult Education Principal (805) 474-3000 charlissa.skinner@lmusd.edu	68759
San Luis Obispo County Community College District	Green, Matthew (805) 546-3100 mgreen@cuesta.edu Ruiz, Mia Program Coordinator (805) 591-6270 mrui@cuesta.edu Conrad, Emily Fiscal Analyst (805) 546-2509 emily_conrad@cuesta.edu Troy, Dan Vice President, Administrative Services (805) 546-3206 daniel_troy1@cuesta.edu	00640

FISCAL MANAGEMENT

Funding Channel

The consortium has designated a fiscal agent

Rationale

The San Luis Obispo County consortium discussed the options for the funding channel and collectively decided it was best to maintain a fiscal agent to maintain the integrity of the consortia work and continue to collaborate to meet the objectives of the three year plan. The choices were discussed and the consortium unanimously voted to maintain a fiscal agent. The benefits of using this structure is that it maintains a collaboration and avoids the possibility of going back to a system operating in silos. The fiscal agent system ensures member collaboration and participation towards successfully achieving the objectives of the three year plan.

Approach

MOU's are developed between the fiscal agent and consortium members receiving funding. The MOU requests each member to submit the following to the fiscal agent: 1) documentation of how funds were spent to match program area and objective 2) submit general ledger report 3) copies of receipts 4) payroll report. These items are certified by each members administration and then submitted to fiscal agent for final certification to the state.

Certifying Official / Coordinator

Troy, Dan

**Certifying Official /
Coordinator's Email**

daniel_troy@cuesta.edu

ALLOCATION SCHEDULE

15-16 AEBG Funds

15-16 AEBG Entitlements	\$1,305,705
15 - 16 Member Allocations	\$0

16-17 AEBG Funds

16-17 AEBG Entitlements	\$1,329,958
16 - 17 Member Allocations	\$1,329,958

MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Templeton Unified School District	\$14,877	\$21,242
2	San Luis Coastal Unified School District	\$449,770	\$456,135
3	Lucia Mar Unified School District	\$457,289	\$463,656
4	San Luis Obispo County Community College District	\$383,769	\$388,925
Grand Total		\$1,305,705	\$1,329,958

Funding Changes

There is not any significant changes in funding allocations to members for 2016-2017. The funding increased minimally for each member to continue with program implementation, improvements, and developments.

**Consensus and Approval
Process**

The San Luis Obispo County Adult Education Consortium used it's governance plan and policies to determine funding allocations for each member.

OTHER RULES AND PROCEDURES

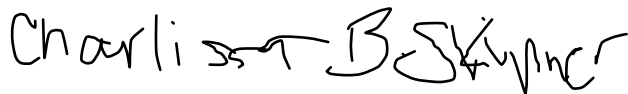
Additional Information

Supplementary Documentation

SIGNATURE BLOCKS

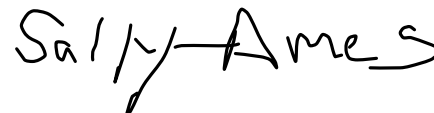
Lucia Mar Unified School District

Signature:



San Luis Coastal Unified School District

Signature:



Boaz-Skinner, Charlissa

Ames, Sally

Templeton Unified School District

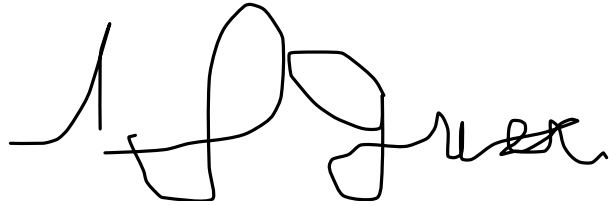
San Luis Obispo County Community College District

Signature:

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London, Cheryl

Signature:

Handwritten signature of Matthew Green in black ink.

Green, Matthew

San Luis Obispo County Community College District

Ruiz, Mia