

CONSORTIUM FISCAL ADMINISTRATION DECLARATION

SOUTH BAY CONSORTIUM FOR ADULT EDUCATION

CONSORTIUM INFORMATION

Organizational Information

Consortium Name	51 South Bay (San Jose Evergreen)
Long Name	South Bay Consortium for Adult Education
Short Name	SOUTH BAY SAN JOSE
Address	600 S. Bascom Ave San Jose, CA 95128
Website	http://sbcae.org/

Reporting Period

Start Date	07/01/2016
End Date	06/30/2017
2015 - 16 Grant Period	
2015 - 16 Grant Number	15-328-51

Consortium Administration

Primary Contact(s)	Harper, Bob <i>Director of Adult Education, CUHSD</i> (408) 626-6402 bharper@cuhsd.org
	Vujjeni, Kishan <i>Dean College Transitions & Extension Programs, SJECCD</i> (408) 918-5113 kishan.vujjeni@sjeccd.edu

MEMBERS

Member Name	Contact(s)	District / LEA Code
Milpitas Unified School District	Jordan, Cheryl Interim Superintendent (408) 635-2600 cjordan@musd.org	73387
Santa Clara Unified School District	Martarano, Kathy Director (408) 423-3503 kmartarano@scusd.net	69674
East Side Union High School District	Uribe, Richard Director (408) 928-9310 uriber@esuhsd.org	69427
Campbell Union High School District	Harper, Bob Director of Adult Education, CUHSD (408) 626-6402 bharper@cuhsd.org	69401
West Valley-Mission Community College District	Conroy, Mae Director Off Campus and Special Programs (408) 378-0841 mae.conroy@wvm.edu Gamble, Rob Director, Workforce Development (408) 855-5255 rob.gamble@missioncollege.edu Gamble, Rob Workforce Development (408) 855-5255 rob.gamble@missioncollege.edu	00490
San Jose-Evergreen Community College District	Vujjeni, Kishan Dean College Transitions & Extension Programs, SJECCD (408) 918-5113 kishan.vujjeni@sjeccd.edu Camacho, Jonathan Business Services Supervisor (408) 918-5108 jonathan.camacho@sjeccd.edu Watson, William Interim Executive Director (408) 918-5101 william.watson@sjeccd.edu Watson, William Interim Executive Director (408) 918-5105 william.watson@sjeccd.edu	00470
Metropolitan Education District	Curd, Gloria Director (408) 723-6450 gcurd@metroed.net	74294

FISCAL MANAGEMENT

Funding Channel

The consortium has chosen direct funding

Rationale

Our consortium unanimously consented to direct funding for efficiency and efficacy.

Approach

As a direct funded consortium with all decisions made by consent, each institution has a primary and alternate Steering Committee member. The SBCAE is Co-Chaired by one Adult Education and one Community College representative and as such one representative from Adult Education and from Community College respectively work together to manage our block grant and roll up grant expenditures to certify and report to the state.

The Fiscal Coordinator collects each member's certified expenditure report and combines all into a single SBCAE expenditure report for the State.

Certifying Official / Coordinator

Camacho, Jonathan

**Certifying Official /
Coordinator's Email**

jonathan.camacho@sjeccd.edu

ALLOCATION SCHEDULE

15-16 AEBG Funds

15-16 AEBG Entitlements	\$16,417,846
15 - 16 Member Allocations	\$0

16-17 AEBG Funds

16-17 AEBG Entitlements	\$16,558,269
16 - 17 Member Allocations	\$16,558,269

MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Milpitas Unified School District	\$715,157	\$768,242
2	Santa Clara Unified School District	\$1,731,399	\$1,859,484
3	East Side Union High School District	\$6,245,614	\$6,298,697
4	Campbell Union High School District	\$3,130,433	\$3,183,518
5	West Valley-Mission Community College District	\$508,745	\$458,745
6	San Jose-Evergreen Community College District	\$1,640,633	\$1,490,633
7	Metropolitan Education District	\$2,445,865	\$2,498,950
Grand Total		\$16,417,846	\$16,558,269

Funding Changes

Our two community college districts reduced their allocation and distributed it equally to the five adult schools; this aligns with the SBCAE Regional Plan tiers of priority. Tier 1 priority is MOC for the consortium adult schools. This reallocation is for 2016-17 only, and in 2017-18 the allocations will return to 2015-16 allocation base for each district.

The new 2016-17 funds allocated to the consortium, \$140,423, was allocated first to Santa Clara Adult Education for a dedicated Transition Specialist and the remainder was divided equally to the adult schools to support Tier 1 priorities.

Consensus and Approval Process

The 2015-16 SBCAE Steering Committee Charter and Allocation Schedule defined the consensus and approval process as well as the commitment to fund only AEBG defined program areas.

SBCAE agrees to set aside 5% of the funds allocated in a given fiscal year to fund the cost of AEBG administration and the identified consortium costs. The 5% is split equally, 2.5% each to Campbell Union High School District and San Jose Evergreen Community College District.

The 2016-17 Allocation Schedule was presented on April 4, 2016 to the Leadership Members representing faculty and classified bargaining units from all districts and community college academic senate leaders. The Leadership convening approved the 2016-17 SBCAE allocation schedule. A formal Governance Meeting was held April 25, 2016 with all members present as well as public attendees. The Steering Committee unanimously approved the 2016-17 AEBG allocation.

OTHER RULES AND PROCEDURES

Additional Information

Our consortium has identified the need to develop a pathway for Immigrant Integration. The ALLIES non-profit has obtained funding from the

Silicon Valley Community Foundation to assist in this project. The consortium will continue to aggregate and

report data on students' progress on this pathway in addition to the AEBG

outcomes as directed.

Supplementary Documentation

SIGNATURE BLOCKS

Metropolitan Education District

Signature:

Santa Clara Unified School District

Signature:

Curd, Gloria

Martarano, Kathy

East Side Union High School District

Signature:

Uribe, Richard

West Valley-Mission Community College District

Signature:

Conroy, Mae

Milpitas Unified School District

Signature:

Usha Narayanan
For
Cheryl Jordan

Jordan, Cheryl

San Jose-Evergreen Community College District

Signature:

Vujjani, Kishan

Campbell Union High School District

Signature:

Harper, Bob