



# Consortium Fiscal Administration Declaration

**INSTRUCTIONS:** The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

## Consortium Information —

### 50 Delta Sierra Alliance

#### Address

5151 Pacific Ave.

Street Address

Street Address 2

Stockton CA 95207

City State Zip

#### Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

#### Website

<https://www.deltacollege.edu/>

#### Primary Contact

Heather Maloy

First Last

#### Primary Contact Email

[hmaloy@deltacollege.edu](mailto:hmaloy@deltacollege.edu)

#### Certifying Official / Coordinator

Jeff Menges

First Last

#### Certifying Official / Coordinator Email

[jmenge@deltacollege.edu](mailto:jmenge@deltacollege.edu)

## Consortium Membership —

### Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Tracy Joint Unified School District	Dave Pickering	dpickering@tusd.net	(209) 830-3384	10/13/2015
Stockton Unified School District	Carol Hirota	chirota@stocktonusd.net	(209) 933-7455	10/13/2015
Lodi Unified School District	Deborah Chiene	dchiene@lodi.usd.net	(209) 331-7617	10/06/2015
San Joaquin County Office of Education	Chris Kleinert	ckleinert@sjcoe.net	(209) 468-4800	09/25/2015
River Delta Joint Unified School District	Nicholas Casey	ncasey@rdusd.org	(707) 374-5335	06/01/2016
Calaveras County Office of Education	Scott Nanik	snanik@ccoe.k12.ca.us	(209) 736-6030	08/17/2015
San Joaquin Delta Community College District	Heather Maloy	hmaloy@deltacollege.edu	(209) 954-5012	04/04/2016
Manteca Unified School District	Karen Olsen	kolsen@musd.net	(209) 858-7330	04/06/2016

## Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

[remove](#)

## Fiscal Management

### Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

### Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The DSRA Leadership Team and Steering Committee Members reviewed the options between Fiscal Agent and Direct Funding. Based on our review, we have decided Direct Funding would be the best choice to meet our regional goals. Direct Funding will allow for our DSRA Steering Committee Member Districts to serve as their own fiscal agent and follow their own district policies and procedures.

### Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

Each Steering Committee Member Districts that receives funding from the AEBG bears responsibility for reporting allocations, use of funds, and outcomes. With Direct Funding, members will be required to individually track their own expenditures in their own accounting systems and report to Dr. Kathy Hart.

## Member Allocations

### Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$7,842,928	\$7,940,243	\$7,940,243
Total Allocated to Members	\$7,842,928	\$7,940,243	\$7,940,243
<b>Total Remaining</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Tracy Joint Unified School District	\$507,790	\$507,790	\$507,790
Stockton Unified School District	\$3,030,376	\$3,030,376	\$3,030,376
Lodi Unified School District	\$1,341,890	\$1,341,890	\$1,341,890
San Joaquin County Office of Education	\$49,250	\$49,250	\$49,250
River Delta Joint Unified School District	\$77,750	\$77,750	\$77,750
Calaveras County Office of Education	\$49,250	\$49,250	\$49,250
San Joaquin Delta Community College District	\$1,528,196	\$1,625,511	\$1,625,511
Manteca Unified School District	\$1,258,426	\$1,258,426	\$1,258,426
<b>Total</b>	<b>\$7,842,928</b>	<b>\$7,940,243</b>	<b>\$7,940,243</b>

### Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

None

### Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

The DSRA used the Shared Agreement Decision Making Model as described in governance plan for review and approval of proposed budget at the April 27, 2017, DSRA Steering Committee meeting.

## Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign  
 Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

### Signature Block

Tracy Joint Unified School District

\_\_\_\_\_  
[Signature Line]

Dave Pickering

Stockton Unified School District

\_\_\_\_\_  
[Signature Line]

Carol Hirota

Lodi Unified School District

\_\_\_\_\_  
[Signature Line]

Deborah Chiene

San Joaquin County Office of Education

\_\_\_\_\_  
[Signature Line]

Chris Kleinert

River Delta Joint Unified School District

\_\_\_\_\_  
[Signature Line]

Nicholas Casey

Calaveras County Office of Education

\_\_\_\_\_  
[Signature Line]

Scott Nanik

San Joaquin Delta Community College District

\_\_\_\_\_  
[Signature Line]

Heather Maloy

Manteca Unified School District

\_\_\_\_\_  
[Signature Line]

Karen Olsen

[dsra\\_cfad\\_signatures.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Heather Maloy	Approved	04/19/2017 10:45am

Signature

HM

