



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information

47 San Bernardino

Address

701 South Mount Vernon Ave.

Street Address

Street Address 2

San Bernardino CA 92410

City State Zip

Website

http://www.inlandaebg.org/

Primary Contact

Emma Diaz

First Last

Certifying Official / Coordinator

Susan Ryckevic

First Last

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.



Primary Contact Email

ediaz@sbccd.edu

Certifying Official / Coordinator Email

srych@sbccd.cc.ca.us

Consortium Membership

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Yucaipa-Calimesa Joint Unified School District	Cali Binks	cali_binks@ycjUSD.k12.ca.us	(909) 797-0174	09/15/2015
San Bernardino City Unified School District	Dale Marsden	dale.marsden@sbcUSD.k12.ca.us	(909) 381-1240	11/03/2015
Rialto Unified School District	Cuauhtemoc Avila	cavila@rialto.k12.ca.us	(909) 820-7700	10/07/2015
Redlands Unified School District	Lori Rhodes	lori_rhodes@redlands.k12.ca.us	(909) 748-6710	09/22/2015
Colton Joint Unified School District	Jerry Almendarez	jerry_almendarez@cjUSD.net	(909) 580-5000	10/01/2015
San Bernardino County Office of Education	Kit Alvarez	kit_alvarez@sbcSS.k12.ca.us	(909) 252-4560	08/17/2016
San Bernardino Community College District	Wei Zhou	wzhou@sbcCD.cc.ca.us	(909) 389-3200	07/14/2016
San Bernardino Community College District	Diana Rodriguez	drodriguez@sbcCD.edu	(909) 384-4400	07/14/2016

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

[remove](#)

Fiscal Management

Funding Channel

AB104 legislation states that each Consortium may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

San Bernardino Community College District

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The Inland Adult Education Consortium Executive Committee voted on April 28, 2017 to continue with San Bernardino Community College District as the Fiscal Agent. The consortium began the AB86 planning phase by following the Collective Impact approach, and having a Fiscal Agent has allowed for greater collaboration between the members resulting in the strengthening of the San Bernardino County Community Cradle to Career Road Map.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

The Consortium Director is housed at the San Bernardino Valley College campus and works with the Fiscal Agent Certifying

Officer at the Community College District to have expenditures certified to meet grant deliverables. The Executive Committee decided to remain with a Fiscal Agent and have the Community College District facilitate the regional work and projects outlined in the Regional Comprehensive Plan. Regional project prioritization and approval of all consortium reports is approved and voted on by the Executive Committee; the Consortium Director is responsible for submission of reports to the State AEBG Office. The Consortium Director works with each member of the Consortium that receives an allocation of funding for Consortium projects to ensure funds are managed responsibly and reported to the State. Statutory fiscal responsibility and accuracy are of high importance for the Fiscal Agent; the Consortium Director works closely with each member to follow State regulations.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$9,869,529	\$9,961,494	\$9,961,494
Total Allocated to Members	\$9,869,529	\$9,961,494	\$9,961,494
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Yucaipa-Calimesa Joint Unified School District	\$345,876	\$345,876	\$345,876
San Bernardino City Unified School District	\$6,784,521	\$6,784,521	\$6,784,521
Rialto Unified School District	\$924,470	\$924,470	\$924,470
Redlands Unified School District	\$324,311	\$324,311	\$324,311
Colton Joint Unified School District	\$528,580	\$528,580	\$528,580
San Bernardino County Office of Education	\$0	\$0	\$0
San Bernardino Community College District	\$961,771	\$1,053,736	\$1,053,736
San Bernardino Community College District	\$0	\$0	\$0
Total	\$9,869,529	\$9,961,494	\$9,961,494

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

The Executive Board has decided to continue with the same allocation formula as used in the previous fiscal year.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

The Executive Committee reviews the LAO report annually to ensure alignment with state-level initiatives and to address areas of legislative concern. This review, in addition to an annual review of LMI, allows the Executive Committee to highlight areas of focus for the upcoming fiscal year. The greatest regional needs include the areas of High School Diploma / GED, Basic Skills, ESL, unemployment and individuals below the poverty level. The Executive Committee chose to align the priorities for year three with the first three program areas listed, but to also continuously monitor the remaining areas and shift focus as needed. The zip code data allowed for the consortium allocation funds to be calculated based on the educational need of adults in each K-12 School District, not current population being served. For the 2017-2018 consortium funds, the data collection

focused on LMI data, alignment of programs and pathways to CTE, and expansion of newly created adult school offerings. Consensus and approval was reached based on the data analysis pointing to the biggest gaps in service in each of the 5 member School Districts, the Community College, and the County Office of Education.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Yucaipa-Calimesa Joint Unified School District

Cali Binks

San Bernardino City Unified School District

Dale Marsden

Rialto Unified School District

Cuauhtemoc Avila

Redlands Unified School District

Lori Rhodes

Colton Joint Unified School District

Jerry Almendarez

San Bernardino County Office of Education

Kit Alvarez

San Bernardino Community College District

San Bernardino Community College District

Wei Zhou

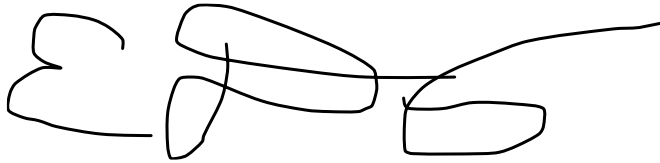
Diana Rodriguez

[sanbernardinocfadwithsignatures.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Emma Diaz	Approved	02/28/2017 9:50am

Signature

A handwritten signature in black ink, appearing to be 'Emma Diaz', written over a horizontal line.