

# CONSORTIUM FISCAL ADMINISTRATION DECLARATION

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CONSORTIUM

### CONSORTIUM INFORMATION

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#### Organizational Information

<b>Consortium Name</b>	47 San Bernardino
<b>Long Name</b>	San Bernardino Community College District Consortium
<b>Short Name</b>	Inland Adult Education Consortium
<b>Address</b>	114 S. Del Rosa Drive SBVC San Bernardino, CA 92408
<b>Website</b>	<a href="http://www.inlandaebg.org/">http://www.inlandaebg.org/</a>

#### Reporting Period

<b>Start Date</b>	07/01/2016
<b>End Date</b>	06/30/2017

#### 2015 - 16 Grant Period

<b>2015 - 16 Grant Number</b>	15-328-47
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#### Consortium Administration

<b>Primary Contact(s)</b>	<b>Diaz, Emma</b> AEBG Administrator (909) 384-8611 <a href="mailto:ediaz@sbccd.edu">ediaz@sbccd.edu</a>
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## MEMBERS

Member Name	Contact(s)	District / LEA Code
Yucaipa-Calimesa Joint Unified School District	<b>Binks, Cali</b> (909) 797-0174 <a href="mailto:cali_binks@ycjUSD.k12.ca.us">cali_binks@ycjUSD.k12.ca.us</a>	67959
San Bernardino City Unified School District	<b>Marsden, Dale</b> (909) 381-1240 <a href="mailto:dale.marsden@sbcUSD.k12.ca.us">dale.marsden@sbcUSD.k12.ca.us</a>	67876
Rialto Unified School District	<b>Avila, Cuauhtemoc</b> (909) 820-7700 <a href="mailto:cavila@rialto.k12.ca.us">cavila@rialto.k12.ca.us</a>	67850
Redlands Unified School District	<b>Rhodes, Lori</b> (909) 748-6710 <a href="mailto:lori_rhodes@redlands.k12.ca.us">lori_rhodes@redlands.k12.ca.us</a>	67843
Colton Joint Unified School District	<b>Almendarez, Jerry</b> (909) 580-5000 <a href="mailto:jerry_almendarez@cjUSD.net">jerry_almendarez@cjUSD.net</a>	67686
San Bernardino County Office of Education	<b>Alvarez, Kit</b> Superintendent (909) 252-4560 <a href="mailto:kit_alvarez@sbcSS.k12.ca.us">kit_alvarez@sbcSS.k12.ca.us</a>	10363
San Bernardino Community College District	<p><b>Torres, Jose</b> Director of Fiscal Services (909) 382-4028 <a href="mailto:itorres@sbccd.cc.ca.us">itorres@sbccd.cc.ca.us</a></p> <p><b>Ryckevic, Susan</b> Senior Accountant (909) 382-4029 <a href="mailto:srych@sbccd.cc.ca.us">srych@sbccd.cc.ca.us</a></p> <p><b>Diaz, Emma</b> AEBG Administrator (909) 384-8611 <a href="mailto:ediaz@sbccd.edu">ediaz@sbccd.edu</a></p> <p><b>Marshall, Cheryl</b> (909) 389-3202 <a href="mailto:cmarshal@craftonhills.edu">cmarshal@craftonhills.edu</a></p> <p><b>Fisher, Gloria</b> (909) 384-8298 <a href="mailto:gfisher@valleycollege.edu">gfisher@valleycollege.edu</a></p> <p><b>Rodriguez, Diana</b> President (909) 384-4477 <a href="mailto:dRodriguez@valleycollege.edu">dRodriguez@valleycollege.edu</a></p> <p><b>Zhou, Wei</b> President (909) 389-3200 <a href="mailto:wzhou@sbccd.cc.ca.us">wzhou@sbccd.cc.ca.us</a></p>	Crafton Hills College

## FISCAL MANAGEMENT

**Funding Channel**

The consortium has designated a fiscal agent

**Rationale**

The Inland Adult Education Consortium Executive Committee voted on April 29, 2016 to continue having the San Bernardino Community College District serve as the Fiscal Agent. The consortium began the AB86 planning phase by following the Collective Impact approach, and having a Fiscal Agent has allowed for greater collaboration between the different members and school systems resulting in the strengthening of the San Bernardino County Community Cradle to Career Road Map.

**Approach**

The project coordinator is housed at the San Bernardino Valley College campus and works with the Fiscal Agent Certifying Officer at the Community College District to have expenditures certified to meet grant deliverables. For year one, the Executive Committee decided on having the Fiscal Agent remain the Community College District to facilitate the regional work and projects outlined in the Regional Comprehensive Plan. Regional project prioritization and approval of all consortium reports will be approved and voted on by the Executive Committee; the project coordinator will be responsible for submission of the reports to the State. The project coordinator will work with each member of the consortium that receives an allocation of funding for consortium projects to ensure funds are managed responsibly and reported to the State. Statutory fiscal responsibility and accuracy are of high importance for the Fiscal Agent; the project coordinator will work closely with each member to follow State regulations.

**Certifying Official / Coordinator**

Ryckevic, Susan

**Certifying Official /  
Coordinator's Email**

[srych@sbccd.cc.ca.us](mailto:srych@sbccd.cc.ca.us)

**ALLOCATION SCHEDULE**

**15-16 AEBG Funds**

<b>15-16 AEBG Entitlements</b>	\$9,869,529
<b>15 - 16 Member Allocations</b>	\$0

**16-17 AEBG Funds**

<b>16-17 AEBG Entitlements</b>	\$9,961,494
<b>16 - 17 Member Allocations</b>	\$9,961,494

**MEMBER ALLOCATIONS**

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Yucaipa-Calimesa Joint Unified School District	\$345,876	\$345,876
2	San Bernardino City Unified School District	\$6,784,521	\$6,784,521
3	Rialto Unified School District	\$924,470	\$924,470
4	Redlands Unified School District	\$324,311	\$324,311
5	Colton Joint Unified School District	\$528,580	\$528,580
6	San Bernardino County Office of Education	\$0	\$0
7	San Bernardino Community College District	\$961,771	\$1,053,736
<b>Grand Total</b>		<b>\$9,869,529</b>	<b>\$9,961,494</b>

**Funding Changes**

There are no significant changes, each member is receiving no less than what they received the previous year.

**Consensus and Approval Process**

After reviewing the LAO report which highlights that the greatest needs are in the areas of High School Diploma / GED, Basic Skills, ESL, unemployment and individuals below the poverty level, the Executive Committee chose to align the priorities for year one with the first three program areas listed. The Consortium reached out to a data research company, Economic Modeling Specialists Intl (emsj) to gather demographic data by zip code of individuals needing services in the three priority areas of High School Diploma/GED, Basic Skills and ESL. The zip code data allowed for the consortium allocation funds to be calculated based on the educational need of adults in each K-12 School District, not current population being served. For the 2016-2017 consortium funds, the data collection will focus more on workforce development and alignment of programs and pathways to CTE. The consensus and approval was reached based on the data analysis pointing to the biggest gaps in service in each of the 5 member School Districts.

## OTHER RULES AND PROCEDURES

**Additional Information**

The consortium has received an additional \$91,965 for 2016-2017 and it will be housed with the Fiscal Agent to be used for future allocations to existing member, new members and/or partners that participated in the AB86 planning phase. There are several community providers of Adult Education programs that are interested in partnering for projects with the consortium membership.

**Supplementary Documentation**

[preliminaryallocationsk12.pdf](#)

## SIGNATURE BLOCKS

**Yucaipa-Calimesa Joint Unified School District**

Signature:



Binks, Cali

**San Bernardino City Unified School District**

Signature:



Marsden, Dale

**Rialto Unified School District**

Signature:



Avila, Cuauhtemoc

**Redlands Unified School District**

Signature:



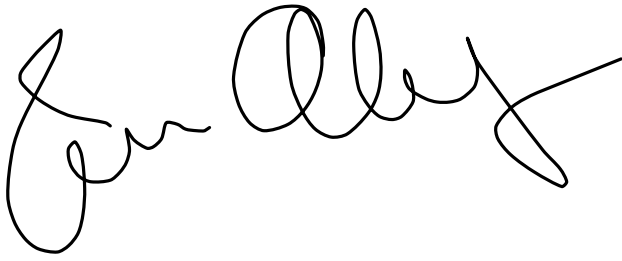
Rhodes, Lori

**Colton Joint Unified School District**

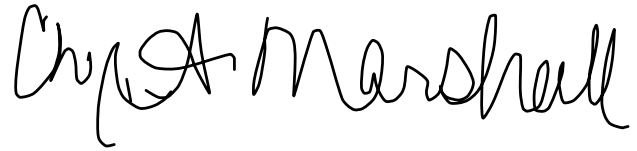
Signature:

**San Bernardino Community College District**

Signature:



Almendarez, Jerry



Marshall, Cheryl

**San Bernardino Community College District**

**Signature:**



Fisher, Gloria

**San Bernardino County Office of Education**

**Signature:**



Alvarez, Kit