



# Consortium Fiscal Administration Declaration

**INSTRUCTIONS:** The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

## Consortium Information —

### 46 Riverside About Students

#### Address

[300 Buena Vista Ave.](#)

Street Address

#### Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

[remove](#)



Street Address 2

[Corona](#) [CA](#) [92882](#)

City State Zip

#### Website

<http://riversideregionadulthood.com>

#### Primary Contact

[JoDee](#) [Slyter](#)

First Last

#### Primary Contact Email

[jslyter@cnusd.k12.ca.us](mailto:jslyter@cnusd.k12.ca.us)

#### Certifying Official / Coordinator

[James](#) [Dawson](#)

First Last

#### Certifying Official / Coordinator Email

[jamesneildawson@yahoo.com](mailto:jamesneildawson@yahoo.com)

## Consortium Membership —

### Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
This Consortium is direct funded				
Alvord Unified School District	Craig Shiflett	craig.shiflett@alvord.k12.ca.us	(951) 509-5015	08/11/2016
Corona-Norco Unified School District	JoDee Slyter	jslyter@cnusd.k12.ca.us	(951) 736-7128	08/04/2015
Jurupa Unified School District	Annamarie Montanez	annamarie_montanez@jUSD.k12.ca.us	(951) 222-7739	05/15/2017
Moreno Valley Unified School District	Martinrex Kedziora	mkedziora@mvusd.net	(951) 571-7500	09/08/2015
Riverside Community College District	Richard Keeler	richard.keeler@rccd.edu	(951) 222-8211	02/21/2017
Riverside County Office of Education	Joan Patrick	jpatrick@rcoe.us	(951) 922-7361	04/05/2017
Riverside Unified School District	Antonio Garcia	angarcia@rusd.k12.ca.us	(951) 788-7135	08/18/2015
Val Verde Unified School District	Mark LeNoir	mle Noir@valverde.edu	(951) 940-6100	11/17/2015

### Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.



## Fiscal Management

### Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

### Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The direct funding option was selected by the consortium members unanimously upon the implementation of AB 104. The consortium continues to choose the direct funding option and has experienced efficient funding flow and has established an effective local reporting process. With the success of having allocations directly funded to members, the consortium did not experience any delays in fund distributions, cash-flow concerns, or reporting challenges. Therefore, members overwhelmingly choose to continue using the direct funding model for dissemination of AEBG funds for 2016/17.

### Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

Using a locally developed process, members create allocation budgets and monitor their expenditures by program and category. Fiscal contacts from each member provide quarterly expenditure reports to the consortium for review. Quarterly reports by category and program are shared with members to foster ongoing transparency and support continual monitoring. For state reporting periods, each member provides certification of expenditures to be compiled by the lead contact. A regional report of all members' certified expenditures is created and compiled for state submission. The consortium members and the public have the opportunity to review reports and provide feedback prior to submission during open public meetings, website comments, and through member representatives. After review, the regional expenditure report is approved by the consortium governing board members who then assign to the regional director contact the activity of completing and submitting state required expenditure reports.

## Member Allocations

### Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$7,733,620	\$7,851,639	\$7,851,639
Total Allocated to Members	\$7,733,620	\$7,851,639	\$7,851,639
<b>Total Remaining</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
This Consortium is direct funded			
Alvord Unified School District	\$218,904	\$336,923	\$336,923
Corona-Norco Unified School District	\$1,489,345	\$1,489,345	\$1,489,345
Jurupa Unified School District	\$988,775	\$988,775	\$988,775
Moreno Valley Unified School District	\$1,355,057	\$1,355,057	\$1,355,057
Riverside Community College District	\$540,527	\$540,527	\$540,527
Riverside County Office of Education	\$295,464	\$295,464	\$295,464
Riverside Unified School District	\$2,845,548	\$2,845,548	\$2,845,548
Val Verde Unified School District	\$0	\$0	\$0
<b>Total</b>	<b>\$7,733,620</b>	<b>\$7,851,639</b>	<b>\$7,851,639</b>

### Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

No changes.

### Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

All members are receiving the same allocation for 2017/18 as was received for 2016/17, per legislative statute. All members are in good standing with the consortium. A portion of Moreno Valley Unified School District's allocation, \$150,000, is designated to support the services for the adults in the Val Verde Unified School

District. Each member expressed expectation that require the same allocations awarded to address the goals and objectives of the consortium with sustainable funds.

## Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

### Signature Block

This Consortium is direct funded

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Alvord Unified School District

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Craig Shiflett

Corona-Norco Unified School District

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JoDee Slyter

Jurupa Unified School District

---

Annamarie Montanez

Moreno Valley Unified School District

---

Martinrex Kedziora

Riverside Community College District

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Richard Keeler

Riverside County Office of Education

Riverside Unified School District



Joan Patrick



Antonio Garcia

Val Verde Unified School District



Mark LeNoir

[signaturepage.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
JoDee Slyter	Approved	04/11/2017 7:17pm

Signature