

**AEBG**  
 PARTNERING FOR A STRONG  
 CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT  
 REGIONAL CONSORTIUM FUNDING  
 ALLOCATION AGREEMENT**

<b>Board of Governors, California Community Colleges Chancellor's Office (CCCCO)</b>	<b>Entity:</b> <u>RIO HONDO CCD</u>
	<b>Allocation Number:</b> <u>15-328-143</u>

<b>AEBG Program Regional Consortium Funding Appropriation</b>	<b>Funding Fiscal Year:</b> <u>2015/16</u>
	<b>Total Funds Allocated:</b> \$ <u>334,711</u>

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

**STATE OF CALIFORNIA-CCCCO**

<b>AEBG Monitor:</b> Neil Kelly (916) 324-8895 <a href="mailto:nkelly@cccco.edu">nkelly@cccco.edu</a>	<b>Agency Address:</b> 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-143

### CONTACT PAGE

Entity:	RIO HONDO CCD		
Address:	3600 Workman Mill Road		
City:	Whittier	State:	CA
		Zip:	90601

<b>Project Director</b> <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Yolanda Emerson	Phone:	(562) 463-3253
Title:	Dean, Educational Centers	Fax:	(563) 908-3463
E-mail Address:	yemerson@riohondo.edu		

<b>District Chief Business Officer</b> <i>(or authorized designee)</i>			
Name:	Teresa Dreyfuss	Phone:	(562) 463-3403
Title:	Superintendent / President	Fax:	(562) 908-3463
E-mail Address:	tdreyfuss@riohondo.edu		

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PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: RIO HONDO CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-143

**APPLICATION BUDGET SUMMARY**

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
				<b>334,711</b>
1000	INSTRUCTIONAL SALARIES	1	\$	0
2000	NONINSTRUCTIONAL SALARIES	2	\$	27,371
3000	EMPLOYEE BENEFITS	3	\$	17,585
4000	SUPPLIES AND MATERIALS	4	\$	11,498
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	272,847
6000	CAPITAL OUTLAY	6	\$	5,410
7000	OTHER OUTGO	7	\$	0
<b>TOTAL DIRECT COSTS:</b>		8	\$	<b>334,711</b>
<b>TOTAL INDIRECT COSTS:</b>		9	\$	<b>0</b>
<b>TOTAL COSTS:</b>		10	\$	<b>334,711</b>

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

**Project Director:**

Name: Yolanda Emerson

Title: (563) 908-3463

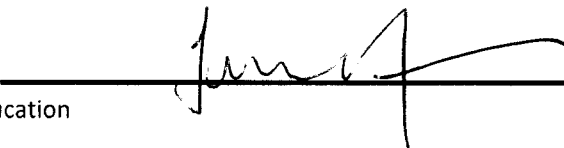
Authorized Signature: 

Date: 2-9-17

**District Chief Business Officer (or authorized designee):**

Name: Teresa Dreyfuss

Title: Superintendent / President

Authorized Signature:   
 Adult Education

Date: 2-9-17

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FISCAL YEAR: 2015/16

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APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	334,711
1000		\$	-
		\$	-
		\$	-
		\$	-
2000	2190 IT staff to maintain and transfer data (Kevin Leroy) \$76,082/yr x 15% x 11 months (Feb-Dec 2017)	\$	10,461
	2190 Staff to process CASAS forms, assessments and clean data (Darling Lopez) \$46,820/yr x 39.4% x 11 months (Feb-Dec 2017)	\$	16,910
		\$	-
		\$	-
3000	<b>Employee Benefits</b>		
	3000 Per current contract (Kevin Leroy)	\$	5,607
	3000 Per current contract (Darling Lopez)	\$	11,978
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	<b>Supplies and Materials</b>		
	4320 CASAS assessments, forms, answer sheets	\$	8,613
	4554 CASAS TE Software; student management fee, annual support	\$	2,885
		\$	-
		\$	-
		\$	-
		\$	-

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**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	334,711
5000	<b>Other Operating Expenses and Services</b>		
	5890 Scanner Maintenance	\$	2,640
	5220 Summer institute, \$595 x 3	\$	1,785
	5220 Workshops	\$	660
	5890 El Monte allocation	\$	66,942
	5890 El Rancho allocation	\$	66,940
	5890 Tri-Cities allocation	\$	66,940
	5890 Whittier allocation	\$	66,940
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
6000	<b>Capital Outlay</b>		
6410 Scanner	\$	5,410	
	\$	-	
7000	<b>Other Outgo</b>	\$	-
<b>TOTAL DIRECT COSTS:</b>		\$	334,711
<b>TOTAL INDIRECT COSTS - ENTER AMOUNT:</b>			
<b>TOTAL COSTS:</b>		\$	334,711

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 1  
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Contract w/CASAS for "in house" training w/office clerk. and evening testing hours (CASAS)- Re-sestablished. Contracted	Greater movement/transition to appropriate levels.	By end of Spring 1 month	CASAS Clerk Counselor
1.2	Hire a personnel to assist w/data reporting and processing. Purchase CASAS tests and software.	Establish appropriate data collection procedures. Improve data collection manegment.	By March By February	Clerk
1.3	Provide professional development for CTE and office administration team.	All teachers will complete TE update to document student outcomes.	By End of each quarter	Program administrators and teachers

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Align all agencies with TOPS Enterprise data software.	All agencies will submit data.	By June 2017	Each agency data developer
2.2	All agencies will be aware of intake process using CASAS.	Review and alignment of forms.	By September 2017	Each agency /counseling and administrators
2.3	Create common enrollment process/form that can be shared among partners.	Common process form.	By September 2017	All partners

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.4	Gather all personnel on a quarterly basis to discuss progress, foster members sharing data and strategies on local system integration.	Seamless tracking of students transition. Share knowledge of best practices.	Once every 3 months	All members
2.5				
2.6				



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**Statement of Work (Annual Workplan)**  
**Objectives**

**Objective:** 3  
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	All consortium agencies will purchase TOPS Pro to support the efforts of accountability and education performance.	Will be able to share data among members of the consortium and track student progress.	By June 2017	All Members
3.2	Include business and industry in conversations to ensure workforce data and needs.	Students prepared for workfroe by demonstrate jobs and access to post secondary.	By December 2017	All Agencies
3.3	Quarterly data reporting to stateholders in coordinator council meetings.	Document services in outcomes regarding employment and transition to proficiency.	Quarterly March 2017-December 2017	All Agencies and stateholders.