



AEBG
PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT
REGIONAL CONSORTIUM FUNDING
ALLOCATION AGREEMENT**

Board of Governors, California Community Colleges Chancellor's Office (CCCCO)	Entity:	RANCHO SANTIAGO CCD
	Allocation Number:	15-328-141

AEBG Program Regional Consortium Funding Appropriation	Funding Fiscal Year:	2015/16
	Total Funds Allocated:	\$ 507,900

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

STATE OF CALIFORNIA-CCCCO

AEBG Monitor: Neil Kelly (916) 324-8895 nkelly@cccoco.edu	Agency Address: 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-141

CONTACT PAGE

Entity:	RANCHO SANTIAGO CCD		
Address:	2323 N Broadway		
City:	Santa Ana	State:	CA Zip: 92706

Project Director <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Christine Gascon	Phone:	714.628.5969
Title:	Project Director	Fax:	
E-mail Address:	gascon_christine@sccollege.edu		

District Chief Business Officer <i>(or authorized designee)</i>			
Name:	Peter J. Hardash	Phone:	714.480.7340
Title:	Vice Chancellor of Business Operations/Fiscal Services	Fax:	
E-mail Address:	hardash_peter@rscdd.edu		

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PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: RANCHO SANTIAGO CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-141

APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
				507,900
1000	INSTRUCTIONAL SALARIES	1	\$	0
2000	NONINSTRUCTIONAL SALARIES	2	\$	225,565
3000	EMPLOYEE BENEFITS	3	\$	121,583
4000	SUPPLIES AND MATERIALS	4	\$	1,150
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	105,000
6000	CAPITAL OUTLAY	6	\$	35,067
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	488,365
TOTAL INDIRECT COSTS:		9	\$	19,535
TOTAL COSTS:		10	\$	507,900

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

Project Director:

Name: Christine Gascon

Title: Project Director

Authorized Signature: 

Date: Feb 23, 2017

District Chief Business Officer (or authorized designee):

Name: Peter J. Hardash

Title: Vice Chancellor of Business Operations/Fiscal Services

Authorized Signature: 

Date: 3/1/17

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PROJECT: ADULT EDUCATION BLOCK
GRANT

ENTITY: RANCHO SANTIAGO CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-141

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	507,900
1000		\$	-
2000	2100 Classified Salaries, Noninstructional (Regular, Full-Time) Applications Specialist III (1 FTE) \$7,407.93/month x 16 months x 100%	\$	118,527
	2100 Classified Salaries, Noninstructional (Regular, Full-Time) Research Coordinator (1 FTE) \$6,689.88/month x 16 months x 100%	\$	107,038
3000	Employee Benefits Rate at 24.838% includes (3100-3900): PERS 13.888%, OASDHI 6.2%, Medicare 1.45%, Retiree Fund 1.0%, SUI 0.050% and WCI 2.25%, health & welfare insurance maximum \$25,518/year and fringe costs at \$1,500/year. Applications Specialist III	\$	61,274
	Research Coordinator	\$	60,309
4000	Supplies and Materials Miscellaneous program supplies	\$	1,150
5000	Other Operating Expenses and Services Purchase data and accountability equipment and/or software including, but not limited to, scanners forTOPSpro, CASAS testing materials, computers, and hardware for members	\$	40,000
	Provide data and accountability professional development, including training and conference attendance to support member researchers, ITS staff, instructors, coordinators and admins.	\$	40,000
	Provide technical assistance to support data and accountability, including, but not limited to, support for MIS systems for members (ie: AERIES, DATATEL COLLEAGUE)	\$	15,000
	Contracted Services for data gathering	\$	10,000
6000	Capital Outlay Purchase data and accountability equipment, including, but not limited to, scanners forTOPSPro, computers, hardware and software	\$	35,067
7000	Other Outgo	\$	-
TOTAL DIRECT COSTS:		\$	488,365
TOTAL INDIRECT COSTS - ENTER AMOUNT:		\$	19,535
TOTAL COSTS:		\$	507,900

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ENTITY: RANCHO SANTIAGO CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-141

**Statement of Work (Annual Workplan)
Objectives**

Objective: 1
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Fund research and ITS staffing to support data and accountability gathering and reporting	Work toward ensuring the following performance outcomes: 1) Work to ensure clean data is available for reporting, 2) Maintain student data for reporting into TOPSpro Enterprise, 3) Separate and track students funded by AEBG, 4) Create a noncredit research webpage to allow access and transparency, 5) create a noncredit online registration form, 6) Align MIS systems with TOPSpro	July 1, 2015 - December 31, 2017	RSAEC-AEBG Director Research & ITS Staff Members
1.2				
1.3				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 1
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.4				
1.5				
1.6				

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 1
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.7				
1.8				
1.9				

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 2
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Purchase data and accountability equipment and/or software, including, but not limited to, scanners for TOPSpro, CASAS testing materials, computers, hardware and software	Work toward ensuring the following performance outcomes: 1) Establish a more efficient use of time for the capturing and delivery of data, 2) Consortium-wide access to more accurate and updated data, 3) Create a more adaptable system for expansion of new data requirements, 4) Consortium-wide access to assessment tools	July 1, 2015 - December 31, 2017	RSAEC-AEBG Director ITS Staff Members
2.2	Build member support services between the K-12 adult schools and the community college to ensure that all members are equipped to report required data	Work toward ensuring the following performance outcomes: 1) Complete an instructor service agreement between Santiago Canyon College and OUSD Adult High School Programs, 2) Work with OUSD to implement pre and post testing for adult high school students, 3) Collect data required from OUSD and enter into TOPSpro	July 1, 2015 - December 31, 2017	RSAEC- AEBG Director Members
2.3	Provide data and accountability professional development, including, training and conference attendance to support researchers, ITS staff, instructors, coordinators and administrators	Work toward ensuring the following performance outcomes: 1) Creation of a Data and Accountability Sub-Committee, 2) Establishment of a consortium-wide system to share data access and proper use of data, 3) Increased knowledge of current data gathering practices, 4) Establish a more effective way of collecting consortium-wide data	July 1, 2017 - December 31, 017	RSAEC-AEBG Director ITS Staff Members

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 2
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.4				
2.5				
2.6				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 2
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.7				
2.8				
2.9				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 3
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	Explore options in coordinating efforts with other consortia to build-out the AERIES MIS System to include Adult Education options	Work toward ensuring the following performance outcomes: 1) Creation of a permanent long-term solution, 2) Establishment of an inclusive data gathering mechanism for all Adult Education statewide using AERIES, 3) Advantage of AERIES responding to changes in a timely manner for Adult Education data needs	July 1, 2015-December 31, 2017	RSAEC-AEBG Director AERIES Members
3.2	Create a Dashboard system similar to Tableau to support data sharing	Work toward ensuring the following performance outcomes: 1) Availability of more shared data with all consortium members, 2) Improvement of transparency, 3) Effective use of instructor/staff time in pulling data, 4) Access to immediate data	July 1, 2015 - December 31, 2017	RSAEC-AEBG Director Researcher & ITS Staff Members
3.3	Create and enhance regional interactive maps using a GIS mapping system to support data collection and sharing	Work toward ensuring the following performance outcomes: 1) Better access to student need data, 2) Ability to map where students need is greatest in different program areas, 3) Improvement of transparency	July 1, 2015 - December 31, 2017	RSAEC-AEBG Director Researcher & ITS Staff Members

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 3
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.4				
3.5				
3.6				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 3
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.7				
3.8				
3.9				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 4
Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1	Participate in the Orange County WIOA Leadership Council	Work toward ensuring the following performance outcomes: 1) Creation of a regional plan with other WIOA Title agencies and stakeholders, including, but not limited to, the OC WDB, EDD, TANF, CALFresh, OC Social Services, OC Department of Education, Department of Rehabilitation as well as the other three OC Consortia (NOCRC, SOCRC, COAST), 2) Work toward a shared data plan	July 1, 2015 - December 31, 2017	RSAEC-AEBG Director WIOA Leadership Council OCDE Member
4.2				
4.3				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 4
Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.4				
4.5				
4.6				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 4
Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.7				
4.8				
4.9				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.1				
5.2				
5.3				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.4				
5.5				
5.6				

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**Statement of Work (Annual Workplan)
Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.7				
5.8				
5.9				