



**RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)**

**May 8, 2017 2:00 – 4:00**

**College and Workforce Preparation Center  
1572 N. Main Street, Orange, CA 92867 - Conference Room  
(714) 628-5999**

**MINUTES**

**Members Present:** Lori Fasbinder (via phone), Chrissy Gascon (Director), Geoff Henderson, Mary Lou Vachet, Connie Van Luit (via phone)

**Members Absent:** Ryan Murray, Kerrie Torres

**Guests:** Elizabeth Salas (Minutes)

Item	Discussion	Action
Introduction of new attendees	N/A	
Approval of agenda	<ul style="list-style-type: none"> <li>A motion to approve agenda was made by <b>Connie Van Luit</b> and seconded by <b>Geoff Henderson</b></li> <li>Passed by a unanimous vote</li> </ul>	
<b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>Minutes: April 17, 2017</li> </ul>	<ul style="list-style-type: none"> <li>A motion to approve the April 17<sup>th</sup> minutes was made by <b>Mary Lou Vachet</b> and seconded by <b>Geoff Henderson</b></li> <li>Passed by a unanimous vote</li> </ul>	
<b>Vote to approve:</b> Amendments to the following State Deliverables <ul style="list-style-type: none"> <li>Regional Comprehensive Plan</li> <li>2015-2016 Annual Plan</li> <li>2016-2017 Annual Plan</li> </ul>	<ul style="list-style-type: none"> <li>A motion to approve the amendments being uploaded to the State Workgroup was made by <b>Lori Fasbinder</b> and seconded by <b>Mary Lou Vachet</b></li> <li>Passed by a unanimous vote</li> </ul>	<ul style="list-style-type: none"> <li><b>Chrissy</b> will upload the amendments to the AEBG Portal by Monday, May 15, 2017</li> </ul>

	<p>***Please note <b>Kerrie Torres</b> and <b>Ryan Murray</b> were not able to attend, they will send their response via email</p>	
<p><b>Submitted Voting Items:</b>  <b>Vote to approve:</b> Funding for 3D Printers for the creation of a 3D Printing/Manufacturing Lab</p> <ul style="list-style-type: none"> <li>• Budget: up to \$27,000 maximum</li> <li>• This proposal includes up to ten 3D printers of various sizes, along with filament and extruders. Vendor has added two free printers (new add-on since first quote was received.)</li> </ul>	<p>Discussion: New curriculum has been approved by the College Curriculum Committee and forwarded to the state. It is the intention of the CTE department to start offering classes/certificates in fall 2017.</p> <ul style="list-style-type: none"> <li>• A motion to approve 3D Printers for the creation of a 3D Printing/Manufacturing Lab was made by <b>Mary Lou Vachet</b> and seconded by <b>Connie Van Luit</b></li> <li>• Passed by a unanimous vote</li> </ul> <p>***Please note <b>Kerrie Torres</b> and <b>Ryan Murray</b> were not able to attend, they will send their response via email</p>	
<p><b>Vote to approve:</b> Court reporting Curriculum Development</p> <ul style="list-style-type: none"> <li>• Budget: \$7,000</li> <li>• Hire one part-time employee to develop new curriculum in the area of court reporting. The curriculum will include noncredit certificates of completion and pathways to credit bearing programs.</li> <li>• \$46.90 per hour (incl. benefits per the CEFA salary) x 149 hours</li> </ul>	<p>Discussion: Students will be able to earn a noncredit certificate for court reporting. This certificate will be able to be earned within one-year. The credit and noncredit departments at SCC are working together to create a pathway which will lead to a higher-level certificate and/or degree.</p> <ul style="list-style-type: none"> <li>• A motion to approve funding for CTE Curriculum for Court Reporting Classes was made by <b>Geoff Henderson</b> and seconded by <b>Mary Lou Vuit</b></li> <li>• Passed by a unanimous vote</li> </ul> <p>***Please note <b>Kerrie Torres</b> and <b>Ryan Murray</b> were not able to attend, they will send their response via email</p>	

<b>Combined Strategy Workgroup (CSW)</b>	Next CSW Meeting: Monday, May 22, 3:00-5:00 (CWPC – Room 113)  Subcommittees: <ul style="list-style-type: none"> <li>• See RSAEC website calendar for updates</li> <li>• <a href="http://www.ranchosantiagoadulted.com">www.ranchosantiagoadulted.com</a></li> </ul>	
<b>Reminders for 2017-2018</b> <ul style="list-style-type: none"> <li>• New Calendar coming soon: July 2017-June 2018</li> <li>• Voting Members: Must be board approved for the new fiscal year starting July 1, 2017</li> </ul>	Meetings will be kept on Mondays	
<b>Other:</b>	N/A	

**Future Meetings:** 2017: June 12