



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information —

42 Northern Alameda County (Peralta)

Address

[333 E 8th St.](#)

Street Address

Street Address 2

[Oakland](#) [CA](#) [94606](#)

City State Zip

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

Website

www.nacae.net

Primary Contact

[Shemila](#) [Johnson](#)

First Last

Primary Contact Email

srjohnson@peralta.edu

Certifying Official / Coordinator

[Shemila](#) [Johnson](#)

First Last

Certifying Official / Coordinator Email

srjohnson@peralta.edu

Consortium Membership —

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Piedmont City Unified School District	Randall Booker	rbooker@piedmont.k12.ca.us	(510) 594-2614	10/28/2015
Oakland Unified School District	Bernard McCune	bernard.mccune@ousd.org	(510) 879-1352	10/28/2015
Berkeley Unified School District	Javetta Cleveland	javettacleveland@berkeley.net	(510) 644-8593	09/30/2015
Albany City Unified School District	Marie Williams	mwilliams@ausdk12.org	(510) 558-3771	10/27/2015
Alameda City Unified School District	Sean McPhetridge	smcphetridge@alameda.k12.ca.us	(510) 337-7060	09/29/2015
Peralta Community College District	Jowel Laguerre	jlaguerre@peralta.edu	(510) 466-7231	05/01/2016
Alameda County Office of Education	Monica Vaughan	mvaughan@acoe.org	(510) 670-4590	03/24/2017

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.



Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

Peralta Community College District

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

Fiscal agency was determined through the formation of a JPA, which establishes an independent, autonomous entity whose primary purpose is to serve all members. The JPA defines relationships such that members are equal partners. Fiscal agency under the JPA determines resource allocation by regional need, not individual member needs.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

Fiscal agency will be through the Peralta Community College District, with funds directed to the Northern Alameda Consortium for Adult Education Joint Powers Authority. Effective July 1, 2016, the Fiscal Coordinators will be Luther Aaberge (laaberge@peralta.edu) and David Yang (davidyang@peralta.edu)

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$7,534,359	\$7,614,531	\$7,614,531
Total Allocated to Members	\$7,534,359	\$7,614,531	\$7,614,531
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Piedmont City Unified School District	\$942,198	\$350,463	\$350,463
Oakland Unified School District	\$2,012,884	\$2,249,306	\$2,249,306
Berkeley Unified School District	\$3,029,176	\$3,048,819	\$3,048,819
Albany City Unified School District	\$0	\$0	\$0
Alameda City Unified School District	\$630,901	\$753,278	\$753,278
Peralta Community College District	\$919,200	\$1,212,665	\$1,212,665
Alameda County Office of Education	\$0	\$0	\$0
Total	\$7,534,359	\$7,614,531	\$7,614,531

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

No significant changes made.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

Consensus and approval of fund distribution fall under the terms of the NACAE JPA Bylaws: The Authority adopts its budget by

July 1 of each year, and approves an allocation schedule as defined under

AB104. Moreover, for any year for which funds to the

Authority are less than the amount allocated in the prior year, the amount of

funds to be distributed to a member of the Authority shall not be reduced by a

percentage greater than the percentage by which the total amount of funds

allocated to the Authority decreased, except as provided under 84914 (2) under

AB104.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- [Print and Sign](#)
- [Digital Signature](#)

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Piedmont City Unified School District

Randall Booker

Oakland Unified School District

Bernard McCune

Berkeley Unified School District

Javetta Cleveland

Albany City Unified School District

Marie Williams

Alameda City Unified School District

Sean McPhetridge

Peralta Community College District

Jowel Laguerre

Alameda County Office of Education

Monica Vaughan

[signedcfad.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Shemila Johnson	Approved	04/03/2017 3:38pm

Signature