

# CONSORTIUM FISCAL ADMINISTRATION DECLARATION

## PASADENA AREA CONSORTIUM

### CONSORTIUM INFORMATION

#### Organizational Information

<b>Consortium Name</b>	41 Pasadena
<b>Long Name</b>	Pasadena Area Consortium
<b>Short Name</b>	PASADENA
<b>Address</b>	1570 E. Colorado Blvd. Pasadena, CA 91160
<b>Website</b>	<a href="http://www.pasadena.edu">www.pasadena.edu</a>

#### Reporting Period

<b>Start Date</b>	07/01/2016
<b>End Date</b>	06/30/2017
<b>2015 - 16 Grant Period</b>	
<b>2015 - 16 Grant Number</b>	15-328-39

#### Consortium Administration

<b>Primary Contact(s)</b>	<b>Bell, Robert</b> Sr. VP Noncredit Division (626) 585-7205 <a href="mailto:rhbell@pasadena.edu">rhbell@pasadena.edu</a>
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### MEMBERS

Member Name	Contact(s)	District / LEA Code
Temple City Unified School District	<b>Sewell, Chris</b> (626) 548-5101 <a href="mailto:csewell@tucusd.net">csewell@tucusd.net</a>	65052
Pasadena Unified School District	<b>Loos, Jack</b> (626) 396-5883 <a href="mailto:loos.jack@pusd.us">loos.jack@pusd.us</a>	64881
Pasadena Area Community College District	<b>Bell, Robert</b> Sr. VP Noncredit Division (626) 585-7205 <a href="mailto:rhbell@pasadena.edu">rhbell@pasadena.edu</a>	00770
	<b>Miller, R.</b> <a href="mailto:rbmiller@pasadena.edu">rbmiller@pasadena.edu</a>	
	<b>Arellano, Ofelia</b> (626) 585-7481 <a href="mailto:orarellano@pasadena.edu">orarellano@pasadena.edu</a>	
	<b>Bell, Robert</b> (626) 585-7205 <a href="mailto:rhbell@pasadena.edu">rhbell@pasadena.edu</a>	

### FISCAL MANAGEMENT

#### Funding Channel

The consortium has designated a fiscal agent

#### Rationale

The members if the consortium actively engaged in discussions of how best to facilitate the distribution of funds under the grant to best meet the goal of providing expanded adult education programs to a greater number of adult learners in the consortium service area. Members met consistently during the year of planning to plan, develop trust, share information, review data and identify needs and gaps. These discussions led to the decision to have Pasadena City College (PCC) serve as the consortium fiscal agent. The key benefit which served as a determinant for the decision was consideration of the size and comprehensive organization of the organization of the PCC Business Services Offices to provide the necessary support for the grant's activities.

**Approach**

Expenditure invoices from the members are forwarded to the fiscal agent on a monthly basis. These invoices are reviewed by the Project Director and grant consultant by individual consortium member, object code(s), program and objective for completeness, accuracy. Upon completion of this review, invoices are forwarded to the college's Business Services Office for processing for payment and allocation of funds to consortium members

**Certifying Official / Coordinator**

Bell, Robert

**Certifying Official / Coordinator's Email**

[rhbell@pasadena.edu](mailto:rhbell@pasadena.edu)

## ALLOCATION SCHEDULE

**15-16 AEBG Funds**

<b>15-16 AEBG Entitlements</b>	\$1,725,148
<b>15 - 16 Member Allocations</b>	\$0

**16-17 AEBG Funds**

<b>16-17 AEBG Entitlements</b>	\$1,772,131
<b>16 - 17 Member Allocations</b>	\$1,772,131

## MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Temple City Unified School District	\$170,979	\$170,979
2	Pasadena Unified School District	\$400,000	\$525,300
3	Pasadena Area Community College District	\$1,130,994	\$1,075,852
4	Arcadia Unified School Disrict	\$23,175	\$0
<b>Grand Total</b>		<b>\$1,725,148</b>	<b>\$1,772,131</b>

**Funding Changes**

	<p>The allocation for Pasadena Unified School District is increased due to expanded capacity of services for 2016-2017. Correspondingly, PACCD will not be engaged in as extensive a level of program and curriculum development 2016-2017 compared to 2015-2016. As the result, the total allocation for this member is reduced.</p> <p>Arcadia Unified School District (AUSD) does not offer Adult Education program/services that meet the criteria identified for funding under AEBG. Consequently, AUSD has elected not to participate as a member of the Pasadena Area Consortium for 2016-2017.</p>
<p><b>Consensus and Approval Process</b></p>	<p>The Consortium members are well informed on the requirements pertaining to allocation Section 844913 and have established an agreed upon schedule and process for the distribution of funds.</p>

## OTHER RULES AND PROCEDURES

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**Additional Information**

N/A

**Supplementary Documentation**

[aebgsignaturepage.pdf](#)

## SIGNATURE BLOCKS

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**Pasadena Area Community College District**

*Bell, Robert*

**Temple City Unified School District**

*Sewell, Chris*

**Pasadena Unified School District**

*Loos, Jack*