



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information

38 Southern Alameda County (Ohlone)

Address

600 G Street

Street Address

Street Address 2

Union City CA 94587

City State Zip

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.



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Website

<http://sacc-adulted.org>

Primary Contact

Jessica Wilder

First Last

Primary Contact Email

jwilder@nhusd.k12.ca.us

Certifying Official / Coordinator

Farhad Sabit

First Last

Certifying Official / Coordinator Email

fsabit@ohlone.edu

Consortium Membership

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Fremont Unified School District	James Morris	jmorris@fremont.k12.ca.us	(510) 657-2350	10/28/2015
New Haven Unified School District	Jessica Wilder	jwtilder@nhusd.k12.ca.us	(510) 489-2185	09/15/2015
Newark Unified School District	Marc Lopes	mlopes@newarkunified.org	(510) 818-3001	10/06/2015
Ohlone Community College District	Mark Lieu	mlieu@ohlone.edu	(510) 659-6276	09/09/2015

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

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Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

[Ohlone Community College District](#)

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The decision to elect Ohlone College as the the fiscal agent was based on consensus. All members agreed that Ohlone had done a more than proficient job as our fiscal agent for the AB86 grant, the 2015/16 & 2016/17 AEBG. Although the process was set up as a reimbursement model, Ohlone was responsive to inquiries and quick in funneling monies to the individual districts. All members felt secure and comfortable with the fiscal agent relationship with Ohlone.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

Currently, we are using a reimbursement model with the consortia funds. This process will except with what was originally the MOE funding which will be passed through. The fiscal agent will be responsible for rolling up grant expenditures to certify and report to the State. The fiscal agent in managing the funds will have access to expenditures by member and by object code. Members will have to supply the fiscal agent with the program and objective information for expenditures.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$4,136,784	\$3,933,260	\$3,933,260
Total Allocated to Members	\$3,910,244	\$3,933,260	\$3,933,260
Total Remaining	\$226,540	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Fremont Unified School District	\$3,164,126	\$3,164,126	\$3,164,126
New Haven Unified School District	\$457,966	\$487,966	\$487,966
Newark Unified School District	\$188,152	\$188,152	\$188,152
Ohlone Community College District	\$100,000	\$93,016	\$93,016
Total	\$3,910,244	\$3,933,260	\$3,933,260

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

For 15/16: Distributed an additional \$10,000 to New Haven; additional \$5,000 to Fremont for the purchase of laptops. The \$15,000 was taken from the Ohlone allocation.

For 16/17 & 17/18: \$30,000 was shifted from Ohlone to New Haven Adult School.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

To reach consensus, we used our previously agreed to consensus tool: Fist to 5. We immediately reached consensus.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

- Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
- Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Fremont Unified School District

New Haven Unified School District



James Morris



Jessica Wilder

Newark Unified School District

Ohlone Community College District



Marc Lopes



Mark Lieu

[completed201718saccfad.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Jessica Wilder	Approved	04/24/2017 1:10pm

Signature