



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information

37 North Orange

Address

505 N Euclid Avenue, Suite 200

Street Address

Suite 200

Street Address 2

Anaheim CA 92801

City

State

Zip

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.



Website

www.nocrcae.org

Primary Contact

Jesse Crete

First

Last

Primary Contact Email

jcrete@sce.edu

Certifying Official / Coordinator

Terry Cox

First

Last

Certifying Official / Coordinator Email

tcox@sce.edu

Consortium Membership

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Los Alamitos Unified School District	Heidi Olshan	holshan@losal.org	(562) 799-4820	08/18/2015
Placentia-Yorba Linda Unified School District	Carrie Bisgard	cbisgard@pylusd.org	(714) 986-7026	08/18/2015
Fullerton Joint Union High School District	Sandra Layana	slayana@fjuhsd.net	(714) 447-5501	09/08/2015
Anaheim Union High School District	Cynthia Vasquez Petitt	petitt_c@auhsd.us	(714) 999-2169	04/25/2016
North Orange County Community College District	Jesse Crete	jcrete@sce.edu	(714) 462-9579	07/01/2015
North Orange County Regional Occupational Program	Gail Kairis	gkairis@nocrop.us	(714) 502-5959	07/13/2016
Garden Grove Unified School District	Connie Van Luit	cvanluit@ggusd.us	(714) 663-6305	04/21/2016
Orange County Department of Education	Mary Lou Vachet	mvachet@ocde.us	(714) 245-6447	04/29/2016

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

[remove](#)

Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

North Orange County Community College District

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The North Orange County Regional Consortium for Adult Education's (NOCRC) Executive Committee voted on and reached consensus to continue having the School of Education (SCE) within the North Orange County Community College District serve as the consortium's fiscal agent as it did throughout the AB86 planning period.

Given that SCE is the primary provider of adult education in the North Orange County region, the Executive Committee initially felt it made sense to have the NOCCCD: SCE act as fiscal agent. The Executive Committee was satisfied with how NOCCCD: SCE executed its fiscal agent duties during the 2015-16 implementation year and had stated that maintaining the existing fiscal agent was in the best interest of the consortium at this time.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

The NOCRC Executive Committee is the only decision-making body that can vote on and approve budget expenditures for the consortium. The NOCRC AEBG Director will work with the AEBG Workgroups to create and manage strategy budgets as well as any budgets pertaining to the program management of the grant. The AEBG Director will be assisted by an SCE Grants & Special Projects Assistant who will help insure fiscal accuracy. All budgets will be voted on by the Executive Committee prior to any expenditures being incurred. The AEBG Director will roll up the grant expenditures and they will be certified by NOCCCD's Vice Chancellor of Finance & Facilities.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$3,545,110	\$3,653,902	\$3,653,902
Total Allocated to Members	\$3,545,110	\$3,653,902	\$3,653,902
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Los Alamitos Unified School District	\$0	\$0	\$0
Placentia-Yorba Linda Unified School District	\$0	\$0	\$0
Fullerton Joint Union High School District	\$0	\$0	\$0
Anaheim Union High School District	\$0	\$0	\$0
North Orange County Community College District	\$3,545,110	\$3,653,902	\$3,653,902
North Orange County Regional Occupational Program	\$0	\$0	\$0
Garden Grove Unified School District	\$0	\$0	\$0
Orange County Department of Education	\$0	\$0	\$0
Total	\$3,545,110	\$3,653,902	\$3,653,902

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

None

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

SCE is the primary provider of adult education in the North Orange County Region and all of the NOCRC strategies include SCE as the lead agency for implementation. Therefore, the Executive Committee, via consensus, decided that it made sense to allocate all of the funds to NOCCCD: SCE for the 2105-16 as well as the 2106-17 reporting year.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Los Alamitos Unified School District



Heidi Olshan

Placentia-Yorba Linda Unified School District



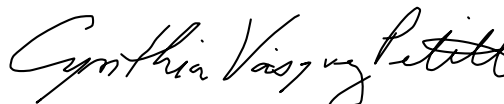
Carrie Bisgard

Fullerton Joint Union High School District



Sandra Layana

Anaheim Union High School District



Cynthia Vasquez Petitt

North Orange County Community College District



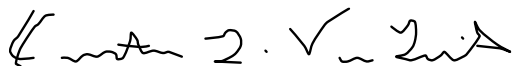
Jesse Crete

North Orange County Regional Occupational Program



Gail Kairis

Garden Grove Unified School District



Connie Van Luit

Orange County Department of Education



Mary Lou Vachet

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Jesse Crete	Approved	05/01/2017 3:30pm

Signature

A handwritten signature in black ink, appearing to read 'Jesse Crete', with a long horizontal stroke extending to the right.