

# CONSORTIUM FISCAL ADMINISTRATION DECLARATION

## NAPA VALLEY ADULT EDUCATION CONSORTIUM

### CONSORTIUM INFORMATION

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#### Organizational Information

<b>Consortium Name</b>	36 Napa Valley
<b>Long Name</b>	Napa Valley Adult Education Consortium
<b>Short Name</b>	NAPA VALLEY
<b>Address</b>	2425 Jefferson Street Napa, CA 94558
<b>Website</b>	<a href="http://nvaec.org/">http://nvaec.org/</a>

#### Reporting Period

<b>Start Date</b>	07/01/2016
<b>End Date</b>	06/30/2017
<b>2015 - 16 Grant Period</b>	
<b>2015 - 16 Grant Number</b>	15-328-34

#### Consortium Administration

<b>Primary Contact(s)</b>	<b>Balach, Cathy</b> Project Manager (707) 538-8133 <a href="mailto:cathy@nvaec.org">cathy@nvaec.org</a>
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## MEMBERS

Member Name	Contact(s)	District / LEA Code
<b>Napa Valley Unified School District</b>	<p><b>Slota, Rhonda</b> Principal (707) 253-3594 <a href="mailto:rslota@nvusd.org">rslota@nvusd.org</a></p> <p><b>Roach, Wade</b> Assistant Superintendent of Business Services (707) 253-3533 <a href="mailto:wroach@nvusd.org">wroach@nvusd.org</a></p> <p><b>Sweeney, Patrick</b> Superintendent (707) 253-3511 <a href="mailto:psweeney@nvusd.org">psweeney@nvusd.org</a></p> <p><b>Balach, Cathy</b> Project Manager (707) 538-8133 <a href="mailto:cathy@nvaec.org">cathy@nvaec.org</a></p> <p><b>Toscano, Elena</b> Assistant Superintendent (707) 253-3815 <a href="mailto:etoscano@nvusd.org">etoscano@nvusd.org</a></p>	<p>66266</p>
<b>Napa County Office of Education</b>	<p><b>Nemko, Barbara</b> Superintendent (707) 253-6810 <a href="mailto:bnemko@napacoe.org">bnemko@napacoe.org</a></p>	<p>10280</p>
<b>Napa Valley Community College District</b>	<p><b>Giugni, Terry</b> Vice President of Instruction (707) 256-7155 <a href="mailto:tgiugni@napavalley.edu">tgiugni@napavalley.edu</a></p> <p><b>Kraft, Ron</b> President (707) 256-7160 <a href="mailto:rkraft@napavalley.edu">rkraft@napavalley.edu</a></p> <p><b>Parker, Robert</b> Vice President of Administrative Services (707) 256-7175 <a href="mailto:rparker@napavalley.edu">rparker@napavalley.edu</a></p> <p><b>Shearer, Erik</b> Interim VP of Instruction (707) 256-7155 <a href="mailto:eshearer@napavalley.edu">eshearer@napavalley.edu</a></p> <p><b>Shearer, Erik</b> Interim VP of Instruction (707) 256-7155 <a href="mailto:eshearer@napavalley.edu">eshearer@napavalley.edu</a></p>	<p>00240</p>

## FISCAL MANAGEMENT

### Funding Channel

The consortium has chosen direct funding

### Rationale

Members agreed and voted to approve continued use of direct funding. NVAEC felt that this was necessary to avoid the disruption, confusion, and delays that may occur with a dual delivery system. The members have agreed that distribution of funds should be made on an allocation basis, not on a reimbursement basis and thus fiscal agency is inappropriate.

**Approach**

Official-designate members are responsible for submitting their data to NVAEC, and the Consortium staff compile and submit the regional data to the state. Official-designated members Wade Roach (USD/Adult Ed) and Robert Parker (NVC) certify the data annually to validate and check for accuracy. All Consortium members have agreed to the reporting of funds and to complying with this reporting process. The coordinator will compile this data prior for submission.

**Certifying Official / Coordinator**

Balach, Cathy

**Certifying Official / Coordinator's Email**

[cathy@nvaec.org](mailto:cathy@nvaec.org)

## ALLOCATION SCHEDULE

**15-16 AEBG Funds**

<b>15-16 AEBG Entitlements</b>	\$2,677,237
<b>15 - 16 Member Allocations</b>	\$0

**16-17 AEBG Funds**

<b>16-17 AEBG Entitlements</b>	\$2,700,253
<b>16 - 17 Member Allocations</b>	\$2,700,253

## MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Napa Valley Unified School District	\$2,346,594	\$2,444,610
2	Napa County Office of Education		\$0
3	Napa Valley Community College District	\$330,643	\$255,643
<b>Grand Total</b>		<b>\$2,677,237</b>	<b>\$2,700,253</b>

**Funding Changes**

The \$23,017 increase in funding agreed to go to Napa Valley Adult Education to help offset increased expenses. In addition, \$75,000 is agreed to go directly from NVC to NVUSD Adult Education as an expense fund for shared consortium costs (specifically to avoid delays in reimbursement for regular and routine expenditures).

**Consensus and Approval Process**

Board reviewed and agreed upon 2016-17 allocation. Budget included for discussion in a public meeting on April 29, 2016.

## OTHER RULES AND PROCEDURES

**Additional Information**

MOU between NVUSD and NVC attached.

**Supplementary Documentation**

[nvcnvusdmourev1nvcandnvusdedits.docx](#)

## SIGNATURE BLOCKS

**Napa County Office of Education**

*Nemko, Barbara*

**Napa Valley Community College District**

*Giugni, Terry*

**Napa Valley Community College District**

*Kraft, Ron*

**Napa Valley Unified School District**

*Slota, Rhonda*

**Napa Valley Unified School District**

*Roach, Wade*

**Napa Valley Unified School District**

*Sweeney, Patrick*

**Napa Valley Community College District**

*Parker, Robert*