



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information —

35 Southwest Riverside

Address

28237 La Piedra Road

Street Address

Street Address 2

Menifee CA 92584

City State Zip

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

Website

<http://www.adulteducationriver>

Primary Contact

Joyce Johnson

First Last

Primary Contact Email

jajohnso@msjc.edu

Certifying Official / Coordinator

Brian Orlauski

First Last

Certifying Official / Coordinator Email

borlausk@msjc.edu

Consortium Membership —

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Murrieta Valley Unified School District	Martina Beach Hedges	mbeach@murrieta.k12.ca.us	(951) 696-3805	07/01/2016
Temecula Valley Unified School District	Reggie Ingram	ringram@tvusd.k12.ca.us	(951) 294-6512	08/01/2016
Lake Elsinore Unified School District	Greg Cleave	greg.cleavel@leusd.k12.ca.us	(951) 253-7000	08/01/2016
San Jacinto Unified School District	Ken Swanson	kswanson@sanjacinto.k12.ca.us	(951) 487-7710	08/01/2016
Perris Union High School District	Dean Hauser	dean.hauser@puhsd.org	(951) 657-7357	10/21/2015
Hemet Unified School District	Tara O'Malley	omalley@hemetusd.k12.ca.us	(951) 765-5182	10/06/2015
Beaumont Unified School District	Matthew Russo	mrusso@beaumontusd.k12.ca.us	(951) 845-6012	10/27/2015
Banning Unified School District	David Sanchez	dsanchez@banning.k12.ca.us	(951) 922-0250	11/12/2015
Mt. San Jacinto Community College District	Joyce Johnson	jajohnso@msjc.edu	(951) 639-5350	09/10/2015
Riverside County Office of Education	Joan Patrick	jpatrick@rcoe.us	(951) 506-7959	04/05/2017

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.



Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

Mt. San Jacinto Community College District

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

At the inception of forming our consortium it was decided through consensus that Mt San Jacinto Community College District (MSJCCD) would serve as fiscal agent. A review of their fiscal procedures and processes would best serve the consortium with distributing funds to our members upon consortia approval.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

Fiscally managing through review of quarterly expenditures for grant allowability, compliance and consistency with work plan objectives and activities, ensuring that expenditure correspond to effectively meet performance measures. Rolling up grant expenditures by compiling quarterly expenditure reports submitted by member districts that are categorized by object series, which is how grant expenditures must be reported to the Chancellor's office. narrative on reports allow for review of how expenditures relate to activities and objective of the grant and performance of the grant overall..

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$4,509,553	\$4,595,366	\$4,595,366
Total Allocated to Members	\$4,509,553	\$4,595,366	\$4,595,366
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Murrieta Valley Unified School District	\$307,917	\$307,625	\$260,406
Temecula Valley Unified School District	\$169,906	\$177,317	\$185,384
Lake Elsinore Unified School District	\$546,089	\$595,232	\$610,609
San Jacinto Unified School District	\$293,212	\$364,105	\$377,752
Perris Union High School District	\$265,964	\$215,939	\$190,431
Hemet Unified School District	\$698,412	\$712,367	\$671,650
Beaumont Unified School District	\$792,797	\$602,407	\$587,728
Banning Unified School District	\$182,320	\$120,431	\$120,853
Mt. San Jacinto Community College District	\$830,806	\$957,923	\$1,048,533
Riverside County Office of Education	\$422,130	\$542,020	\$542,020
Total	\$4,509,553	\$4,595,366	\$4,595,366

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

Allocation changes were made to meet the needs and objectives for each consortium member.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

Members submit a request for additional funding, the consortium steering committee reviews each request to ensure it aligns with objectives and outcomes. Approval is based on consensus.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse;
or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Murrieta Valley Unified School District


 A rectangular dashed-line box containing a solid horizontal line for a signature.

Martina Beach Hedges

Temecula Valley Unified School District


 A rectangular dashed-line box containing a solid horizontal line for a signature.

Reggie Ingram

Lake Elsinore Unified School District


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Greg Cleave

San Jacinto Unified School District


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Ken Swanson

Perris Union High School District


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Dean Hauser

Hemet Unified School District


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Tara O'Malley

Beaumont Unified School District


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Matthew Russo

Banning Unified School District


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David Sanchez

Mt. San Jacinto Community College District

Riverside County Office of Education



Joyce Johnson



Joan Patrick

[1516consortiamemberssignatureblocks.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Joyce Johnson	Approved	04/18/2017 9:43am

Signature

A handwritten signature in black ink that reads "Joyce Johnson".