

Consortia Report on Governance Compliance of Rules and Procedures

Download and save this Word document, open it and fill in the various fields, print the completed form, sign, scan and email to the AB86 inbox: ab86@cccco.edu. Due by October 31, 2015 or sooner so that we can accept your 15-16 annual plan, consortium allocation schedule, budget, and 1st Quarter expenditure report.

Consortium Name:

15-328-033

Planning Grant Fiscal Agent Name (for tracking purposes only):

Monterey Peninsula CCD

Consortium Point Person (or person submitting this document):

Name:

Thatcher Weldon

Consortium Role: E-

Adult Education Coordinator

Mail:

tweldon@mpc.edu

1. Have all community college districts, school districts, or county offices of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region been allowed to join the consortium as a member?

Yes. We are a consortium consisting of all the adult school sites in the region connected with the community college in the region.

2. Have all members committed to reporting any funds available to that member for the purposes of education and workforce services for adults and the uses of those funds? How will the available funds be reported and evaluated?

Yes. The funds will be reported to the steering committee, and the committee will need to evaluate the funding by vote.

3. How will you assure that each member of the consortium is represented only by an official designated by the governing board of the member?

Each member will have one voting representative on the steering committee. That member will need to be present at the steering committee meetings in order to vote on agenda items.

4. How will you assure that all members of the consortium shall participate in any decision made by the consortium?

Each member will have a voting board member on the committee to vote on agenda items at each meeting.

5. What will be the relative voting power of each member?

e.g. 1 member = 1 vote

e.g. 1 institution = 1 vote (thus giving districts with multiple institutions multiple votes)

e.g. Other (e.g., votes proportionate to adult students served)

1 member = 1 vote. Each school site will have equal voting power.

6. How will decisions be approved?

e.g. by majority vote of 51%, or 50% +1 vote, or $\frac{2}{3}$ of votes

e.g. by consensus

$\frac{2}{3}$ of votes will be needed for decisions to be approved.

7. How did you arrive at that decision-making model?

We are a smaller sized consortium of 4 member school sites. We believe that it would be important for the majority of the committee to agree on decisions for our consortium. We also feel that we are all going to vote in a way that best represents the adult education population in our consortium.

8. How will proposed decisions be considered in open, properly noticed public meetings of the consortium at which members of the public may comment?

Proposed decisions will be voted on by the steering committee voting members. Some decisions may need two readings before being voted on if there needs to be more clarification or information on the topic.

9. Describe how will you provide the public with adequate notice of a proposed decision and consider any comments submitted by members of the public?

Our Steering Committee Agenda will be posted to the public at least 72 hours in advance of our meetings. Any comments submitted by members of the public will be documented in the minutes of the meeting and will be discussed or voted on as necessary.

10. Describe how comments submitted by members of the public will be distributed publicly.

Comments submitted by members of the public will be documented in the minutes of our meetings and will be available to the public on MPC's website and on the meeting board in the administration office.

11. Describe the process by which the consortium will solicit and consider comments and input regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults. Such entities will include but not necessarily be limited to, local public agencies, departments, and offices, particularly those with responsibility for local public safety and social services; workforce investment boards; libraries; and community-based organizations.

Comments and input regarding proposed decisions will be discussed by the committee and voted on by the representatives of each school.

12. How will you determine approval of a distribution schedule pursuant to Section 84913?

The committee will vote on the distribution schedule that will follow Section 84913's rules and regulations.

13. Has the consortium A) designated a member to serve as the fund administrator to receive and distribute funds from the program or B) chosen to have a funds flow directly to the member districts based upon the approved distribution schedule?

Yes. Monterey Peninsula College will be the fiscal agent of the consortium, and the funds will flow to the member districts based on approval at our Adult Education Steering Committee meetings.

14. How will members join, leave, or be dismissed from the consortium?

Members will join, leave, or be dismissed from the consortium by vote of the representatives of each school on the committee.

**15. Does the consortium have a formal document detailing its working beyond the questionnaire?
(Please provide a link)**

[Enter or Paste Information Here]

Consortium Member Signature Block

Name:

Barbara Martinez

Consortia Member:

Pacific Grove Adult Ed


Email:

bmartinez@pgusd.org

Date:

10.30.15

Signature Box:



Name:

Alan Crawford

Consortia Member:

Monterey Adult School

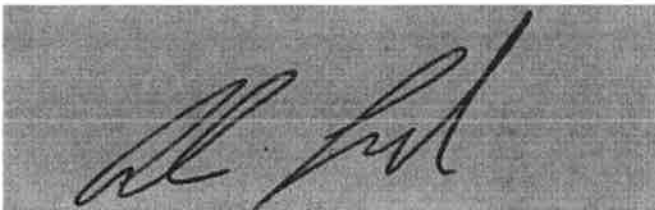
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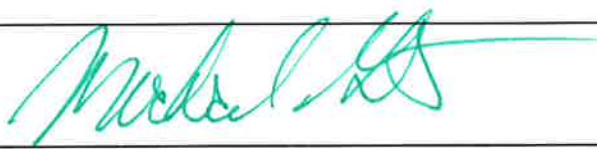
Date:

10/30/15

Signature Box:



Name: Karen Hendricks
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Name: Michael Gil Martin
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Date:
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