

Member Agency	Member Representative	Email	Phone	Approved
Oceanside Unified School District				
Carlsbad Unified School District				
San Dieguito Union High School District	Manuel Zapata	manuel.zapata@sduhsd.net	(760) 753-6491	10/01/2015
MiraCosta Community College District	Nikki Schaper	nschaper@miracosta.edu	(760) 795-8701	04/26/2016

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

[remove](#)

Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

MiraCosta Community College District

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The decision to designate MiraCosta College as the fiscal agent was a unanimous one. The rationale for our fiscal agent decision was derived from the fact that MiraCosta College is the adult education provider for two of three of the member K-12 school districts and has been for many years. With the implementation of AEBG, MiraCosta College will be the adult education provider for all three K-12 school districts.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

The leadership team votes on all budget expenditures. The Adult Education Block (AEBG) Supervisor manages the budget, with direction from the MiraCosta College Adult Education dean. The Adult Education Block (AEBG) Supervisor works with the fiscal agent's (MiraCosta College) business services office to balance and report the budget to the California Community College Chancellor's Office and to the California Department of Education, in accordance with their statewide deadlines.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$1,101,772	\$1,132,500	\$1,132,500
Total Allocated to Members	\$1,101,772	\$1,132,500	\$1,132,500
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Oceanside Unified School District	\$0	\$0	\$0
Carlsbad Unified School District	\$0	\$0	\$0
San Dieguito Union High School District	\$0	\$0	\$0
MiraCosta Community College District	\$1,101,772	\$1,132,500	\$1,132,500
Total	\$1,101,772	\$1,132,500	\$1,132,500

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

There are no changes to report.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

The Coastal North County Adult Education Consortium CNCAEC arrived at consensus and approval of the distribution schedule in accordance to Section 84913 by determining which consortium members offer support for the above programs. As such, MiraCosta College Continuing Education and its fellow consortium members offers programs in all of the above areas, with the exception of number 7 (preapprenticeship training).

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
 Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Oceanside Unified School District

Carlsbad Unified School District

[Signature line for Oceanside Unified School District]

[Signature line for Carlsbad Unified School District]

San Dieguito Union High School District

MiraCosta Community College District

[Signature line for San Dieguito Union High School District]

[Signature line for MiraCosta Community College District]

Manuel Zapata

Nikki Schaper

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Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Beatriz Aguilar	Approved	03/10/2017 4:04pm

Signature

