



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information —

27 Los Angeles

Address

LAUSD, Division of Adult and C

Street Address

333 S Baudry Ave. 18th Floor

Street Address 2

Loss Angeles	CA	92886
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City

State

Zip

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

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Website

<http://\laraec.net>

Primary Contact

Joseph	Stark
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First

Last

Primary Contact Email

joseph.stark@lausd.net

Certifying Official / Coordinator

Lanzi	Asturias
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First

Last

Certifying Official / Coordinator Email

11a64551@lausd.net

Consortium Membership —

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Montebello Unified School District	Kathy Brendzal	brendzal.kathy@montebello.k12.ca.us	(323) 887-7952	09/04/2015
Los Angeles Unified School District	Joseph Stark	joseph.stark@lausd.net	(213) 241-3150	05/02/2016
Culver City Unified School District	Veronica Montes	veronicamontes@ccusd.org	(310) 842-4300	08/25/2015
Burbank Unified School District	Emilio Urioste	emiliourioste@burbankusd.org	(818) 558-4611	08/20/2015
Los Angeles Community College District	Robert Miller	millerrb@email.laccd.edu	(213) 891-2152	08/10/2016

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

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Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

Using a fiscal agent adds additional layers of processing and approvals that may contribute to funding delays.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

The consortium has developed a set of procedures to roll up reports and to certify the state report. The following is a summary of the procedure: Each member will develop their own reports as outlined by AEBG. The reports then will be district certified by their own CBO. Certified reports will be submitted to the Project Manager. The project Manager will roll up all reports into one LARAEC report and LAUSD's CFO will certify LARAEC's report.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$121,002,090	\$121,872,945	\$121,872,945
Total Allocated to Members	\$120,956,812	\$121,872,945	\$121,872,945
Total Remaining	\$45,278	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Montebello Unified School District	\$15,505,002	\$15,588,254	\$15,588,254
Los Angeles Unified School District	\$94,613,746	\$95,232,551	\$95,232,551
Culver City Unified School District	\$1,451,825	\$1,462,397	\$1,462,397
Burbank Unified School District	\$2,386,239	\$2,404,739	\$2,404,739
Los Angeles Community College District	\$7,000,000	\$7,185,004	\$7,185,004
Total	\$120,956,812	\$121,872,945	\$121,872,945

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

No changes.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

After robust and lengthy negotiations consensus was reached on funding programs proportionately. Once funding agreement and governance were reached, LARAEC's Executive Board voted unanimously to adopt the proposed funding scenario for the current and next fiscal years. Governance and funding will be revisited only if the amount of the State's Adult Education grant (\$500 Million) increases. Additional funds or reductions in funding will be addressed by funding first MOE amounts equal to 2015-16 levels and then dividing funding in excess of MOE levels at the same proportion of the 2015-16 Consortium Funding Allocations.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Montebello Unified School District

Los Angeles Unified School District



Kathy Brendzal

Culver City Unified School District



Joseph Stark

Burbank Unified School District



Veronica Montes



Emilio Urioste

Los Angeles Community College District



Robert Miller

[cfad32917.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Lanzi Asturias	Approved	03/07/2017 6:49pm

Signature