

# CONSORTIUM FISCAL ADMINISTRATION DECLARATION

## KERN AEBG CONSORTIUM

### CONSORTIUM INFORMATION

#### Organizational Information

<b>Consortium Name</b>	23 Kern
<b>Long Name</b>	Kern AEBG Consortium
<b>Short Name</b>	KERN
<b>Address</b>	2100 Chester Avenue Bakersfield, CA 93301
<b>Website</b>	<a href="http://www.KernAEBG.com">www.KernAEBG.com</a>

#### Reporting Period

<b>Start Date</b>	07/01/2016
<b>End Date</b>	06/30/2017

#### 2015 - 16 Grant Period

<b>2015 - 16 Grant Number</b>	15-328-19
-------------------------------	-----------

#### Consortium Administration

<b>Primary Contact(s)</b>	<b>Paquette, Angela</b> Project Director - AEBG (661) 336-5026 <a href="mailto:angela.paquette@kccd.edu">angela.paquette@kccd.edu</a>
---------------------------	--

### MEMBERS

Member Name	Contact(s)	District / LEA Code
<b>Kern County Regional Occupational Center</b>		
Porterville Unified School District	<b>Carrera, Fernando</b> (559) 782-7030 <a href="mailto:fcarrera@portervilleschools.org">fcarrera@portervilleschools.org</a>	75523
	<b>Phipps, Staci</b> (559) 782-7030 <a href="mailto:sphipps@portervilleschools.org">sphipps@portervilleschools.org</a>	
Mammoth Unified School District		73692
Mono County Office of Education	<b>Adler, Stacey</b> (760) 934-0031 <a href="mailto:sadler@monocoe.org">sadler@monocoe.org</a>	10264
	<b>Stapp, Shana</b> Tioga Community School (760) 206-6017 <a href="mailto:sstapp@monocoe.org">sstapp@monocoe.org</a>	
McFarland Unified School District	<b>Hopper, Victor</b> (661) 792-2447 <a href="mailto:vhopper@mcfarland.k12.ca.us">vhopper@mcfarland.k12.ca.us</a>	73908
	<b>Garcia, Valerie</b> (661) 792-3081 <a href="mailto:vgarcia@mcfarland.k12.ca.us">vgarcia@mcfarland.k12.ca.us</a>	
	<b>Garcia, Valerie</b> Director of Curriculum and Instruction (661) 792-3081 <a href="mailto:vagarcia@mcfarland.k12.ca.us">vagarcia@mcfarland.k12.ca.us</a>	

Sierra Sands Unified School District	<b>McClelland, JoAnne</b> (760) 499-1810 <a href="mailto:jmcclelland@ssusd.org">jmcclelland@ssusd.org</a>	73742
	<b>Kennedy, Shirley</b> (760) 449-1640 <a href="mailto:skennedy@ssusd.org">skennedy@ssusd.org</a>	
Wasco Union High School District	<b>Lonza, Martin</b> (661) 758-7450 <a href="mailto:malonza@wascohdsd.org">malonza@wascohdsd.org</a>	63859
	<b>Albrecht, Lori</b> (661) 758-7450 <a href="mailto:lalbrecht@wascohdsd.org">lalbrecht@wascohdsd.org</a>	
Tehachapi Unified School District	<b>Green, Regina</b> (661) 822-2119 <a href="mailto:rgreen@teh.k12.ca.us">rgreen@teh.k12.ca.us</a>	63826
	<b>Andreas- Bervel, Susan</b> (661) 822-2700 <a href="mailto:sandreas@teh.k12.ca.us">sandreas@teh.k12.ca.us</a>	
Mojave Unified School District	<b>Haughton, Aaron</b> <a href="mailto:aaronhaughton@mojave.k12.ca.us">aaronhaughton@mojave.k12.ca.us</a>	63677
	<b>Clipperton, Susan</b> (661) 824-4001 <a href="mailto:susanclipperton@mojave.k12.ca.us">susanclipperton@mojave.k12.ca.us</a>	
Kern Union High School District	<b>McGee, Dean</b> (661) 827-3149 <a href="mailto:dmcgee@kernhigh.org">dmcgee@kernhigh.org</a>	63529
	<b>Wyatt, Mark</b> (661) 835-1855 <a href="mailto:mark_wyatt@kernhigh.org">mark_wyatt@kernhigh.org</a>	
	<b>Loeffler, Jodi</b> (661) 835-1855 <a href="mailto:jodi_loeffler@kernhigh.org">jodi_loeffler@kernhigh.org</a>	
	<b>Cole, Scott</b> <i>Deputy Superintendent Business</i> (661) 827-3100	
Delano Joint Union High School District	<b>Nuckols, Terri</b> (661) 720-4101 <a href="mailto:tnuckols@djuhdsd.org">tnuckols@djuhdsd.org</a>	63412
Kern County Superintendent of Schools	<b>Barlow, Mary</b> (661) 636-4632 <a href="mailto:mbarlow@kern.org">mbarlow@kern.org</a>	10157
	<b>Arias, Rob</b> <i>Chief Deputy of Local &amp; Statewide Initiatives</i> (661) 636-4625 <a href="mailto:roarias@kern.org">roarias@kern.org</a>	
	<b>Frazier, Christine</b> <i>Superintendent</i>	
Kern Community College District	<b>Serrano, Sandra</b> (661) 336-5010 <a href="mailto:sserrano@kccd.edu">sserrano@kccd.edu</a>	00520
	<b>Paquette, Angela</b> <i>Project Director - AEBG</i> (661) 336-5026 <a href="mailto:angela.paquette@kccd.edu">angela.paquette@kccd.edu</a>	
	<b>Burke, Tom</b> <i>Chief Financial Officer - KCCD</i> (661) 336-5117 <a href="mailto:tburke@kccd.edu">tburke@kccd.edu</a>	
	<b>Means, John</b> (661) 336-5036	

[jmeans@kccd.edu](mailto:jmeans@kccd.edu)

## FISCAL MANAGEMENT

### **Funding Channel**

The consortium has chosen direct funding

### **Rationale**

The Kern AEBG Consortium functioned under the Fiscal Agent model with the Kern Community College District functioning as the Fiscal Agent during the 2015-16 year. The fiscal structure for the 2016-17 year was brought to the consortium board for review and discussion at the March 29, 2016 board meeting. Members examined the advantages and disadvantages of both a Fiscal Agent model and a Direct Funding structure; discussion was held as to how the two structures impact small and large districts and the advantages and disadvantages to both. During continued discussion at the Kern AEBG Board meeting on April 13, members expressed a desire to move to a Direct Funding model which they felt would “expedite and streamline” the delivery of consortium funds to the members. A shared responsibility for the funding for consortium level management such as the Project Director position, certain administrative costs, data collection, and the rolling up of data was discussed and agreed upon. Thus, by unanimous vote at the April 13th Board meeting, the consortium elected become a Direct Funded consortium for the 2016-17 year.

### **Approach**

As the Fiscal Agent for the Kern AEBG, the Kern Community College District has been responsible for disbursement of member allocations in a timely manner as well as programmatic and fiscal report submissions to the state. As the Fiscal Agent, KCCD has been responsible for timely disbursement of all checks to members. John Means, Associate Chancellor of Economic and Workforce Development, has served as the programmatic lead responsible for the timely submission of program reports while Carlene Feichter, Accounting Manager, has been responsible for the submission of fiscal reports. Carlene Feichter reports to Thomas J. Burke, Chief Financial Officer and the consortium’s certifying official. All reported data has been provided by members along with appropriate supporting documentation (i.e.: invoices, purchase orders, etc.) and prepared for delivery to Feichter who prepares final documents to be rolled up for submission to the state by the Chief Financial Officer, Thomas J. Burke. In order to prepare detailed information for reporting to the state, each member has prepared a Scope of Work identifying by program, object code, and objective any and all intended to purchases for the year. This information has been uploaded into an electronic database in order that all purchases may be reconciled against a consortium-approved Scope of Work plan. As the consortium moves to a Direct Funding model, the Project Director will gather and coordinate all documentation for state reporting while the individual members will maintain appropriate documentation for all expenditures. Data points will be gathered by the Project Director. Tom Burke, will continue to be the consortium’s certifying official.

### **Certifying Official / Coordinator**

Burke, Tom

### **Certifying Official / Coordinator's Email**

[tburke@kccd.edu](mailto:tburke@kccd.edu)

## ALLOCATION SCHEDULE

### **15-16 AEBG Funds**

**15-16 AEBG Entitlements**

\$15,982,534

### **16-17 AEBG Funds**

**16-17 AEBG Entitlements**

\$16,126,066

**15 - 16 Member Allocations** \$0

**16 - 17 Member Allocations** \$16,126,066

## MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Kern County Regional Occupational Center		\$0
2	Porterville Unified School District	\$1,388,787	\$1,388,787
3	Mammoth Unified School District		\$0
4	Mono County Office of Education	\$205,922	\$205,922
5	McFarland Unified School District	\$296,147	\$296,147
6	Sierra Sands Unified School District	\$222,750	\$222,750
7	Wasco Union High School District	\$241,292	\$241,292
8	Tehachapi Unified School District	\$187,036	\$187,036
9	Mojave Unified School District	\$294,500	\$294,500
10	Kern Union High School District	\$10,250,051	\$10,250,051
11	Delano Joint Union High School District	\$1,354,485	\$1,354,485
12	Kern County Superintendent of Schools		\$0
13	Kern Community College District	\$1,541,564	\$1,633,096
14	Muroc Joint Unified School District	\$0	\$52,000
<b>Grand Total</b>		<b>\$15,982,534</b>	<b>\$16,126,066</b>

**Funding Changes**

The Kern AEBG Consortium received \$143,532 in additional funds for the 16-17 year. Muroc Joint Unified School District, under new leadership, sought membership in the consortium for the 16-17 year and subsequently requested approximately \$50,000 to reopen their adult education program. Discussion was opened at the March 29 board meeting regarding Muroc's request as well as plans for distribution of the additional funds. During the May 28, 2016 Board meeting, Muroc was approved as a member and subsequently allocated \$52,000 from the consortium fund.

**Consensus and Approval Process**

All Kern Consortium members submitted a detailed work plan for the projects they intended to develop during 2015-16. All documents were reviewed for alignment to the activities proposed in Tables 3.1, 4.1, 5.1, 6.1, and 7.1 of the 3-Year Plan. The corresponding tables in the Annual Plan for 2015-16 reflect these plans. Additionally, all work plans were submitted with budgets broken out by the 1000's category. All projects in current development are in alignment with both the 3-Year Plan and the Annual Plan. Additionally, the consortium plans to review and certify all member work plans for 2016-17 prior to submission of the consortium's Year 2 Annual Plan 2016-17.

## OTHER RULES AND PROCEDURES

**Additional Information**

No additional information is required.

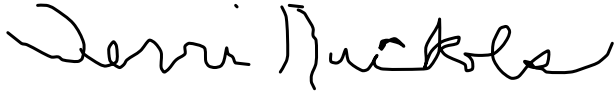
**Supplementary Documentation**

## SIGNATURE BLOCKS

---

### Delano Joint Union High School District

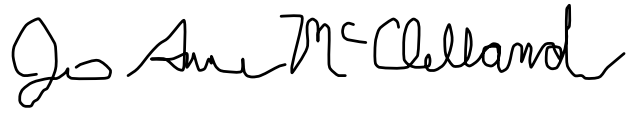
Signature:



Nuckols, Terri

### Sierra Sands Unified School District

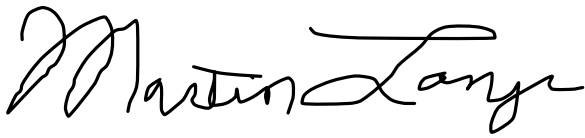
Signature:



McClelland, JoAnne

### Wasco Union High School District

Signature:



Lonza, Martin

### McFarland Unified School District

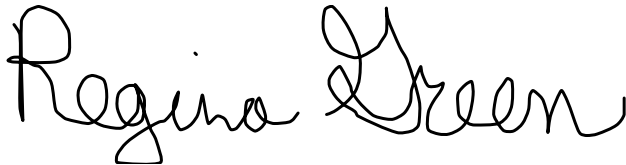
Signature:



Hopper, Victor

### Tehachapi Unified School District

Signature:



Green, Regina

### Mojave Unified School District

Signature:



Clipperton, Susan

### Porterville Unified School District

Signature:



Carrera, Fernando

### Mono County Office of Education

Signature:



Adler, Stacey

### Kern Union High School District

Signature:



### Kern Union High School District


Signature:



Wyatt, Mark

**Kern Community College District**

**Signature:**



Serrano, Sandra

**Kern County Superintendent of Schools**

**Signature:**



Arias, Rob

**McFarland Unified School District**

**Signature:**

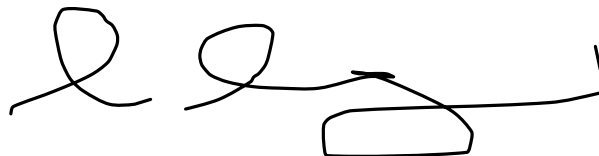


Garcia, Valerie

Loeffler, Jodi

**Muroc Joint Unified School District**

**Signature:**



McCoy, Michael

**Porterville Unified School District**

**Signature:**



Phipps, Staci

**Kern Community College District**

**Signature:**



Means, John