

AEBG
PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT
REGIONAL CONSORTIUM FUNDING
ALLOCATION AGREEMENT**

Board of Governors, California Community Colleges Chancellor's Office (CCCCO)	Entity: <u>PARAMOUNT USD</u>
	Allocation Number: <u>15-328-138</u>
AEBG Program Regional Consortium Funding Appropriation	Funding Fiscal Year: <u>2015/16</u>
	Total Funds Allocated: \$ <u>253,915</u>

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

STATE OF CALIFORNIA-CCCCO

AEBG Monitor: Neil Kelly (916) 324-8895 nkelly@cccco.edu	Agency Address: 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 12/5/2016

Final 2/7/2017

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

CONTACT PAGE

Entity:	PARAMOUNT USD		
Address:	15110 California Avenue		
City:	Paramount	State:	CA Zip: 90723

Project Director <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Jerry King	Phone:	(562) 602-8080
Title:	Principal	Fax:	(562) 602-8081
E-mail Address:	jking@paramount.k12.ca.us		

District Chief Business Officer <i>(or authorized designee)</i>			
Name:	Ruben Frutos	Phone:	(562) 602-6025
Title:	Assistant Superintendent - Business Services	Fax:	(562) 602-8128
E-mail Address:	rfrutos@paramount.k12.ca.us		

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PROJECT: ADULT EDUCATION BLOCK
GRANT

ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	253,915
1000	1.3 Regional Data Summits: Certificated Staff Attendance	\$	3,000
		\$	-
		\$	-
		\$	-
2000	1.3 Regional Data Summits: Classified Staff Attendance	\$	1,000
		\$	-
		\$	-
		\$	-
3000	Employee Benefits		
	1.3 Regional Data Summits: Estimated benefits for Certificated and Classified Staff (about 20%)	\$	800
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials		
	1.3 Regional Data Summits: Office Supplies and Other Materials & Supplies	\$	5,000
	1.6 Tracking Post-Education Effectiveness measures: CommunityPro Suite or comparable software solution	\$	55,646
	1.5 Tracking Transitions: CommunityPro Suite or comparable software solution	\$	55,645
	2.1 Student Demographics Data Collection Tool: CommunityPro Suite or comparable software solution	\$	55,645
	2.3 Standardized Placement Assessment: Software Licensing/Subscription	\$	25,000
	\$	-	
	\$	-	

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PROJECT: ADULT EDUCATION BLOCK
GRANT

ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	253,915
5000	Other Operating Expenses and Services		
	1.1 Professional Development: CASAS Summer Institute, June 13-15, 2017	\$	13,000
	1.2 TOPS Enterprise Software License and maintenance fees for Compton Community College District	\$	5,000
	1.3 Regional Data Summits: Printing Costs & other expenses	\$	5,000
	Fiscal Agent 4% Fee	\$	10,157
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
6000	Capital Outlay 2.2 Computer-Based Orientation: Computer Hardware for each school	\$	19,022
		\$	-
7000	Other Outgo		
TOTAL DIRECT COSTS:		\$	253,915
TOTAL INDIRECT COSTS - ENTER AMOUNT:			
TOTAL COSTS:		\$	253,915

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ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

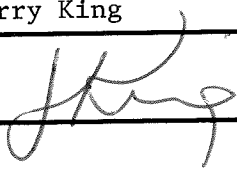
APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

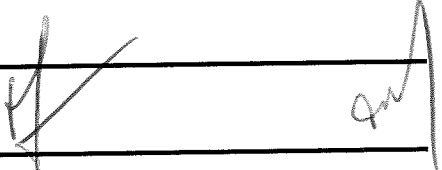
Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
			\$	253,915
1000	INSTRUCTIONAL SALARIES	1	\$	3,000
2000	NONINSTRUCTIONAL SALARIES	2	\$	1,000
3000	EMPLOYEE BENEFITS	3	\$	800
4000	SUPPLIES AND MATERIALS	4	\$	196,936
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	33,157
6000	CAPITAL OUTLAY	6	\$	19,022
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	253,915
TOTAL INDIRECT COSTS:		9	\$	0
TOTAL COSTS:		10	\$	253,915

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

Project Director:

Name: Jerry King Title: Principal
 Authorized Signature:  Date: 2-15-17

District Chief Business Officer (or authorized designee):

Name: Ruben Frutos Title: Assistant Superintended - Business Services
 Authorized Signature:  Date: 2/9/17

Final 2/7/2017

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PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

Objective: <u>1</u>				
Respond to the short term data reporting needs required by AB 104.				
#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Ensure multiple staff members at each member agency are trained for TOPS Enterprise.	Professional Development - All member agencies will attend the CASAS Summer Institute June 15-17 2017, in Garden Grove, CA. The Data and Accountability Fund will cover the cost of the 2nd (or more) staff members to attend the training.	June 30, 2017 (Event registration by February 18, 2017.)	* Executive Board * Data Task Force Members
1.2	Ensure all member agencies have TOPS Enterprise (software) and appropriate hardware to facilitate data transfer into TOPS. (i.e. all student information systems can export data to TOPS).	Data export from attendance system and data import into TOPS	June 30, 2017	* Executive Board * Data "gurus"/techs * IT Depts * Institutional Research
1.3	Ensure regular regional collaboration with respect to data.	Regional data summits with member agencies with the assistance of a facilitator.	October 2017 December 2017 March 2018 June 2018	* Executive Board * Data "gurus"/techs * Institutional Research

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ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

Objective: Respond to the short term data reporting needs required by AB 104.	#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
	1				
	1.4	Identify data export needs and facilitate professional development.	Adopt and implement LaunchBoard.	June 30, 2017	* Executive Board * Data Task Force
	1.5	Ensure transfer and continuing education data is available for all member agencies	Determine the best regional tracking system; TOPS Enterprise? Professional Development: Career and Technology Education Management Application (CATEMA) CommunityPro Suite	March 2017	* Executive Board * Data Task Force * Orientation & Intake Committee
	1.6	Report on success and effective measures	Tracking student who have transferred/completed. CommunityPro Suite	September 30, 2017	* Executive Board * Data Task Force * Agency Data Techs * IT Depts * Institutional Research

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ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: 1
 Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.7				
1.8				
1.9				

Final 2/7/2017

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ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

Objective: 2

Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Online Registration: Develop/identify a common online student demographic data collection tool.	Standardize and streamline registration (student demographics). [CommunityPro Suite.]	Spring 2018	* Executive Committee * Orientation & Intake (Career Crusing) Committee * Data Task Force
2.2	Orientation: Implement online and/or computer-based orientation procedure and standardized presentation for each agency and for TriCity.	Create an online orientation that must be completed before intake assessment [regional and school site].	Fall 2017	* Executive Committee * Orientation & Intake (Career Crusing) Committee * Registration staff
2.3	Assessment: Develop common placement assessment protocol and utilize computer-based assessments for basic skills/academic and career assessment.	Standardize basic skills and career placement assessments (online/computer-based).	Spring 2018	* Executive Committee * Orientation & Intake (Career Crusing) Committee * Data Task Force

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: <u>2</u> Foster regional and local system integration efforts pertaining to assessment and intake of adult students.			
#	Activities	Performance Outcomes	Responsible Person(s)
2.4	Education & Career Plans: Ensure all students have an individualized education and career plan to enter the workforce.	Students will have an education and career plan.	* Executive Committee * Counselors; Counseling services
2.5			
2.6			

Final 2/2/17

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ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

Objective: 2

Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.7				
2.8				
2.9				

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ENTITY: PARAMOUNT USD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1				
3.2				
3.3				

Objective: 3

Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: _____ 3 _____
 Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.4				
3.5				
3.6				

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**Statement of Work (Annual Workplan)
 Objectives**

Objective: _____ 3 Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.	Performance Outcomes	Timelines	Responsible Person(s)
#	Activities		
3.7			
3.8			
3.9			

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

Objective: 4

Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1				
4.2				
4.3				

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: 4

Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.4				
4.5				
4.6				

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: 4

Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.7				
4.8				
4.9				

Final 2/7/2017

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.1				
5.2				
5.3				

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
 Objectives**

Objective: _____ 5 _____

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.4				
5.5				
5.6				

Final 2/2/2017

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-138

**Statement of Work (Annual Workplan)
Objectives**

Objective: _____ 5 _____

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.7				
5.8				
5.9				

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