

# CONSORTIUM FISCAL ADMINISTRATION DECLARATION

## COAST ADULT EDUCATION CONSORTIUM

### CONSORTIUM INFORMATION

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#### Organizational Information

<b>Consortium Name</b>	10 Coast
<b>Long Name</b>	Coast Adult Education Consortium
<b>Short Name</b>	COAST
<b>Address</b>	1370 Adams Avenue Costa Mesa, CA 92626
<b>Website</b>	<a href="http://www.cccd.edu/aboutus/edservices/grants/Pages/Adult-Education-Block-Grant.aspx">http://www.cccd.edu/aboutus/edservices/grants/Pages/Adult-Education-Block-Grant.aspx</a>

#### Reporting Period

<b>Start Date</b>	07/01/2016
<b>End Date</b>	06/30/2017

#### 2015 - 16 Grant Period

<b>2015 - 16 Grant Number</b>	15-328-09
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#### Consortium Administration

<b>Primary Contact(s)</b>	<b>Serban, Andreea</b> Vice Chancellor Educational Services and Technology (714) 438-4698 <a href="mailto:aserban@ccd.edu">aserban@ccd.edu</a>
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## MEMBERS

Member Name	Contact(s)	District / LEA Code
Newport-Mesa Unified School District	<b>Galey, Vanessa</b> (714) 424-8983 <a href="mailto:vgaley@nmusd.us">vgaley@nmusd.us</a>	66597
Huntington Beach Union High School District	<b>Curiel, Steve</b> (714) 842-4227 <a href="mailto:scuriel@hbas.edu">scuriel@hbas.edu</a>	66548
Coastline Regional Occupational Program	<b>Hume, Carol</b> (714) 429-2222 <a href="mailto:chume@coastlinerop.net">chume@coastlinerop.net</a>	40071
Orange County Department of Education	<b>Vachet, Mary Lou</b> Program Administrator (714) 719-0908 <a href="mailto:mvachet@ocde.us">mvachet@ocde.us</a>	10306
Coast Community College District	<b>Serban, Andreea</b> Vice Chancellor Educational Services and Technology (714) 438-4698 <a href="mailto:aserban@ccd.edu">aserban@ccd.edu</a>  <b>Serban, Andreea</b> Vice Chancellor Educational Services and Technology (714) 438-4698 <a href="mailto:aserban@ccd.edu">aserban@ccd.edu</a>	00830
Garden Grove Unified School District	<b>Van Luit, Connie</b> (714) 663-6305 <a href="mailto:cvanluit@ggusd.us">cvanluit@ggusd.us</a>	66522

## FISCAL MANAGEMENT

### Funding Channel

The consortium has chosen direct funding

### Rationale

After careful deliberations and extensive discussions, the Consortium Executive Committee decided to change from the fiscal agent model to the direct funding for fiscal year 2016-17. The main reason for choosing direct funding for 2016-17 is to provide for timely cash flow to each member. Funds will be received based on the current apportionment funding schedule as stated in legislation. Although funds will be received directly, each member agrees to expend such funds in accordance with the AEBG expenditure guidelines and the Consortium Annual Plan approved by the Consortium Executive Committee.

### Approach

All members have committed to using and reporting all funds available to each member for the purposes of education and workforce services for adults including but limited to apportionment, federal grants, and other state grants, in accordance with the grant objectives and the AB 104 legislation. These funds are considered during the development of the annual plans and associated budgets. The Consortium Executive Committee will review quarterly the expenditures and balances to date for each fiscal year relative to the stated objectives and activities included in the annual plan to confirm that each member is expending the grant funds in accordance with the plan. Coast Community College District functions as the coordinating agency for the grant. Each member provides to the Chair of the Consortium Executive Committee on a quarterly basis the agreed upon information relative to expenditures and balances by grant program and major budget category along with the budget detail for expenditures and encumbrances. Based on this information, the grant expenditures are rolled up for purposes of State reporting and certification.

**Certifying Official / Coordinator**

Serban, Andreea

**Certifying Official / Coordinator's Email**

[aserban@cccd.edu](mailto:aserban@cccd.edu)

## ALLOCATION SCHEDULE

**15-16 AEBG Funds**

<b>15-16 AEBG Entitlements</b>	\$7,015,807
<b>15 - 16 Member Allocations</b>	\$0

**16-17 AEBG Funds**

<b>16-17 AEBG Entitlements</b>	\$7,073,559
<b>16 - 17 Member Allocations</b>	\$7,073,559

## MEMBER ALLOCATIONS

#	Member Name	Consortium Allocations (15-16)	Consortium Allocations (16-17)
1	Newport-Mesa Unified School District	\$261,628	\$0
2	Huntington Beach Union High School District	\$5,058,785	\$5,343,771
3	Coastline Regional Occupational Program		\$0
4	Orange County Department of Education	\$0	\$0
5	Coast Community College District	\$1,493,273	\$1,516,630
6	Garden Grove Unified School District	\$189,800	\$213,158
	<b>Grand Total</b>	<b>\$7,003,486</b>	<b>\$7,073,559</b>

**Funding Changes**

Starting with fiscal year 2016-17, Huntington Beach Union High School District will administer the Adult Education Program previously administered by Newport-Mesa Unified School District at the facility of the Newport Mesa Adult School in Costa Mesa. For this reason, Newport-Mesa Unified School District will not receive any allocation from the grant in 2016-17 but continues as a Consortium member and maintains its voting right for 2016-17. The allocation that Newport-Mesa Unified School District received in 2015-16 is assigned to Huntington Beach Union High School District starting in 2016-17.

**Consensus and Approval Process**

The Consortium Executive Committee develops and approves the distribution schedule based on the annual plan and supporting budget. The Consortium Executive Committee follows the Consortium Bylaws to arrive at consensus and approval of a distribution schedule pursuant to Section 84913. The Bylaws are attached under "Other Rules and Procedures."

## OTHER RULES AND PROCEDURES

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**Additional Information**

See attached Consortium Bylaws.

**Supplementary Documentation**

[coast15328009caecbylaws522016.pdf](#)

## SIGNATURE BLOCKS

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**Coastline Regional Occupational Program**

*Hume, Carol*

**Newport-Mesa Unified School District**

*Galey, Vanessa*

**Huntington Beach Union High School District**

*Curiel, Steve*

**Coast Community College District**

*Serban, Andreea*

**Garden Grove Unified School District**

*Van Luit, Connie*

**Orange County Department of Education**

*Vachet, Mary Lou*