



**AEBG**  
PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT  
REGIONAL CONSORTIUM FUNDING  
ALLOCATION AGREEMENT**

<b>Board of Governors, California Community Colleges Chancellor's Office (CCCCO)</b>	<b>Entity:</b>	CABRILLO CCD
	<b>Allocation Number:</b>	15-328-105

<b>AEBG Program Regional Consortium Funding Appropriation</b>	<b>Funding Fiscal Year:</b>	2015/16
	<b>Total Funds Allocated:</b>	\$ 166,804

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

**STATE OF CALIFORNIA-CCCCO**

<b>AEBG Monitor:</b> Neil Kelly (916) 324-8895 <a href="mailto:nkelly@cccoco.edu">nkelly@cccoco.edu</a>	<b>Agency Address:</b> 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK  
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-105

### CONTACT PAGE

Entity:	CABRILLO CCD		
Address:	6500 SOQUEL DRIVE		
City:	APTOS	State:	CA Zip: 95003

<b>Project Director</b> <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	CARRIE MULCAIRE	Phone:	831.477.3566
Title:	GRANTS DEVELOPMENT DIRECTOR	Fax:	
E-mail Address:	camulcai@cabrillo.edu		

<b>District Chief Business Officer</b> <i>(or authorized designee)</i>			
Name:	GRACIANO MENDOZA	Phone:	831.479.6251
Title:	DIRECTOR OF BUSINESS SERVICES	Fax:	831.479.6311
E-mail Address:	grmendoz@cabrillo.edu		

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PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: CABRILLO CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-105

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	166,804
1000		\$	-
		\$	-
		\$	-
		\$	-
2000	Data integration efforts	\$	12,903
		\$	-
		\$	-
		\$	-
3000	<b>Employee Benefits</b>		
	Data integration efforts	\$	8,482
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	<b>Supplies and Materials</b>		
	Data integration efforts - additional supplies	\$	100
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-

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GRANT

ENTITY: CABRILLO CCD

FISCAL YEAR: 2015/16

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**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	166,804
5000	<b>Other Operating Expenses and Services</b>		
	ASAP Annual License Subscription & Support for 2 Years for Student Information System (SIS)	\$	23,100
	Data Migration Services for ASAP	\$	22,900
	ASAP Data Implementation Services for Training and Support	\$	4,900
	AZTEC Pro-Rated to Extend Licenses for Santa Cruz Adult School to 6/30/2017	\$	4,970
	AZTEC 7/1/2017- 6/30/2018 Annual Renewal Cost for Santa Cruz Adult Center and Watsonville Adult Centers and to merge the two school accounts	\$	28,644
	Santa Cruz Center Google Management Console License in Chromebooks and Chromeboxes - CDW-G	\$	1,425
	Two Watsonville Centers Google Management Console License in Chromebooks and Chromeboxes - CDW-G	\$	1,425
	Technology for Watsonville Adult Ed Centers (2 locations)	\$	28,295
	Technology for Santa Cruz Center Adult Centers	\$	19,765
	Regional Analysis Effort with BACCC/ WestEd	\$	5,037
6000	<b>Capital Outlay</b>		
7000	<b>Other Outgo</b>		
	Cabrillo College, Fiscal Agent Administrative costs (3%)	\$	4,858
<b>TOTAL DIRECT COSTS:</b>		\$	166,804
<b>TOTAL INDIRECT COSTS - ENTER AMOUNT:</b>			
<b>TOTAL COSTS:</b>		\$	166,804

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FISCAL YEAR: 2015/16

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**APPLICATION BUDGET SUMMARY**

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.


Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
				166,804
1000	INSTRUCTIONAL SALARIES	1	\$	0
2000	NONINSTRUCTIONAL SALARIES	2	\$	12,903
3000	EMPLOYEE BENEFITS	3	\$	8,482
4000	SUPPLIES AND MATERIALS	4	\$	100
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	140,461
6000	CAPITAL OUTLAY	6	\$	0
7000	OTHER OUTGO	7	\$	4,858
<b>TOTAL DIRECT COSTS:</b>		8	\$	<b>166,804</b>
<b>TOTAL INDIRECT COSTS:</b>		9	\$	<b>0</b>
<b>TOTAL COSTS:</b>		10	\$	<b>166,804</b>

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

**Project Director:**

Name: CARRIE MULCAIRE

Title: Grant Development Director

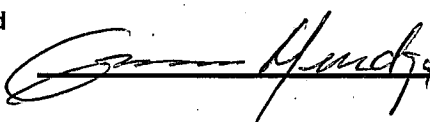
Authorized Signature: 

Date: 12/16/16

**District Chief Business Officer (or authorized designee):**

Name: GRACIANO MENDOZA

Title: DIRECTOR OF BUSINESS SERVICES

Authorized Signature: 

Date: 12/21/16

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ENTITY: CABRILLO CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-105

Statement of Work (Annual Workplan)  
Objectives

Objective: <u>1</u>				
Respond to the short term data reporting needs required by AB 104.				

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	<p><b>Google Management Console License in Chromebooks and Chromeboxes with CDW-G for Santa Cruz Adult Ed Center &amp; Watsonville Adult Ed Centers</b></p> <p>Needed to manage existing Chromeboxes and Chromebooks used by students in the ESL, ABE, GED and HISET students to access Aztec software, and teachers to input into ASAP. Prevents students from downloading apps and losing focus on learning. Prevents students from corrupting the Chromeboxes OS and Chromebooks.</p>	<p>Ability to allow <u>Santa Cruz Center &amp; Watsonville Centers</u> students, faculty, and staff to track student attendance, performance, demographics in an efficient manner with these technologies.</p>	Spring & Summer 2017	Watsonville/Aptos/Santa Cruz Adult Education (PVUSD)
1.2	<p><b>Technology for Santa Cruz Center Adult School</b></p> <p>Replace necessary technology including 12 computers, 6 laptops, 7 printers and supplies. Ability for end user to access Student Information System for California AEBG Consortiums for data and accountability. Replaces antiquated technology infrastructure and obsolete equipment that will not be compatible with new software.</p>	<p>1) Ability to allow students, faculty and staff to track student attendance, performance, demographics in an efficient manner (with technology); 2) Ability to remain in compliance with WIOA and AEBG reporting and meeting WIOA &amp; AEBG goals.</p>	Spring & Summer 2017	Watsonville/Aptos/Santa Cruz Adult Education (PVUSD)
1.3	<p><b>Technology for Watsonville Adult Ed Centers (2 locations, Green Valley and Institute of Language and Culture)</b> Replace necessary technology including 12 computers, 3 laptops, 10 printers, 33 Chromebooks, 1 Anywhere Cart for Chromebooks, and supplies. Ability for end user to access Student Information System for California AEBG Consortiums for data and accountability. Replaces antiquated technology infrastructure and obsolete equipment that will not be compatible with new software.</p>	<p>1) Ability to allow students, faculty and staff to track student attendance, performance, demographics in an efficient manner (with technology); 2) Ability to remain in compliance with WIOA and AEBG reporting and meeting WIOA &amp; AEBG goals.</p>	Spring & Summer 2017	Watsonville/Aptos/Santa Cruz Adult Education (PVUSD)

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	<b>Data integration efforts</b> Assist with data quality and reporting integrity for consortium members	1) Ability to report accurate data on time and in compliance with WIOA and AEBG reporting	Spring & Summer 2017	SCAEC Consortium/ Cabrillo College
2.2	<b>ASAP Data Migration Project:</b> 2) Data Migration Services for ASAP to creating an archive of student information for two schools: Santa Cruz Adult School and Watsonville / Aptos Adult Education. Ensure new SIS system has historic information; 3) Data implementation services for training and support. ASAP is needed service to train end users on Student Information System (SIS) for AEBG data and accountability.	1) Ability to implement system upgrade to be in compliance with WIOA and AEBG reporting; 2) Ability to track student progress, attendance and demographics for program improvement.	Spring & Summer 2017	Watsonville/Aptos/Santa Cruz Adult Education (PVUSD)
2.3	<b>AZTEC Licenses for Three Adult Ed Centers &amp; Data Merge</b> 1) Extend AZTEC license for Santa Cruz Adult Center until 6/30/2017 for student data progress in ABE/ASE, GED and HiSET. 2) Annual Renewal cost for AZTEC licenses for Santa Cruz Adult Center, and two Watsonville Adult Centers, Institute of Language and Culture and Green Valley Center (7/1/2017- 6/30/2018) and merging student data on ABE, ASE, GED and HiSET from different systems into one school account.	1) Ability to understand the core competencies and learning deficiencies of students; 2) Ability to assist with remediating the students learning needs; 3) Ability to report to WIOA and AEBG, meeting their requirements aligning the four subjects areas for high school equivalency.	Spring & Summer 2017	Watsonville/Aptos/Santa Cruz Adult Education (PVUSD)

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**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 3  
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	<p><b>Regional Analysis Effort with BACCC/ WestEd</b> Collaborate and share of cost with other California AEBG Consortiums for data and accountability</p>	<p>1) Developing a dashboard to aggregate and display information for adult education providers that can support program improvement efforts 2) Establish clear criteria for data collection and alignment across adult school and community colleges in alignment with state and federal requirements</p>	Spring & Summer 2017	SCAEC Consortium/ Cabrillo College
3.2				



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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 4  
Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1	<b>ASAP Software Purchase</b> 1) Purchase ASAP Annual License Subscription & Support for 2 years to maintain and support Student Information System (SIS) for AEBG data and accountability.	1) Ability to implement system upgrade to be in compliance with WIOA and AEBG reporting; 2) Ability to track student progress, attendance and demographics for program improvement.	Spring & Summer 2017	Watsonville/Aptos/Santa Cruz Adult Education (PVUSD)
4.2				