

**AEBG**

PARTNERING FOR A STRONG CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT
REGIONAL CONSORTIUM FUNDING
ALLOCATION AGREEMENT**

Board of Governors, California Community Colleges Chancellor's Office (CCCCO)	Entity: BUTTE CCD
	Allocation Number: 15-328-104

AEBG Program Regional Consortium Funding Appropriation	Funding Fiscal Year: 2015/16
	Total Funds Allocated: \$ 149,528

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by December 20, 2016, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

STATE OF CALIFORNIA-CCCCO

AEBG Monitor: Neil Kelly (916) 324-8895 nkelly@cccco.edu	Agency Address: 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 6/13/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-104

CONTACT PAGE

Entity:	BUTTE CCD		
Address:	3536 Butte Campus Dr.		
City:	Oroville	State:	CA Zip: 95965

Project Director <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Tessa Miley	Phone:	530-895-2894
Title:	Director, CTE Grants & Regional Projects	Fax:	530-895-2443
E-mail Address:	mileyte@butte.edu		

District Chief Business Officer <i>(or authorized designee)</i>			
Name:	Andrew Suleski	Phone:	530-895-2353
Title:	Vice President, Administration	Fax:	
E-mail Address:	suleskian@butte.edu		

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PROJECT: ADULT EDUCATION BLOCK
 GRANT

ENTITY: BUTTE CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-104

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	149,528
1000		\$	-
		\$	-
		\$	-
		\$	-
2000		\$	-
		\$	-
		\$	-
		\$	-
3000	Employee Benefits	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-

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GRANT

ENTITY: BUTTE CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-104

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	
		\$	149,528
5000	Other Operating Expenses and Services		
	Subcontractor: Regional Data Expert	\$	68,777
	Professional Development	\$	10,000
	TOPS Pro Enterprise/CASAS Subscription	\$	25,000
	Community Pro Subscription	\$	40,000
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
	6000	Capital Outlay	\$
		\$	-
7000	Other Outgo	\$	-
TOTAL DIRECT COSTS:		\$	143,777
TOTAL INDIRECT COSTS - ENTER AMOUNT:		\$	5,751
TOTAL COSTS:		\$	149,528

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ENTITY: BUTTE CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-104

APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
				149,528
1000	INSTRUCTIONAL SALARIES	1	\$	0
2000	NONINSTRUCTIONAL SALARIES	2	\$	0
3000	EMPLOYEE BENEFITS	3	\$	0
4000	SUPPLIES AND MATERIALS	4	\$	0
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	143,777
6000	CAPITAL OUTLAY	6	\$	0
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	143,777
TOTAL INDIRECT COSTS:		9	\$	5,751
			\$	0
TOTAL COSTS:		10	\$	149,528

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

Project Director:

Name: Tessa Miley Title: Director, CTE Grants
 Authorized Signature: *Tessa Miley* Date: 1-4-17

District Chief Business Officer (or authorized designee): *Andrew B. Suleski*
 Name: ANDREW B. SULESKI Title: *VG*
 Authorized Signature: *Andrew B. Suleski* Date: 2/23/17

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ENTITY: BUTTE CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-104

**Statement of Work (Annual Workplan)
Objectives**

Objective: <u>1</u>				
Respond to the short term data reporting needs required by AB 104.				
#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Purchase TOPS Pro Enterprise for all partners to use for assessment and intake of AEBG students	All Butte-Glenn Adult Ed members utilizing AEBG funds will track and report AEBG students in TOPS Pro Enterprise	March 2017-Dec 2017	Project Director
1.2				
1.3				

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-104

**Statement of Work (Annual Workplan)
Objectives**

Objective: <u>2</u>				
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.				
#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Purchase CASAS for all partners to use for assessment and intake of AEBG students	All Butte-Glenn Adult Ed members utilizing AEBG funds will assess and intake AEBG students utilizing CASAS	March 2017-Dec 2017	Project Director
2.2	Develop and adopt a common intake form	All Butte-Glenn Adult Ed members utilizing AEBG funds will use a common intake form	March 2017-Dec 2017	Voting Members Project Director
2.3				

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)
Objectives**

Objective: Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.			
#	Activities	Performance Outcomes	Responsible Person(s)
3.1	Explore the adoption of Community Pro	If determined by the Voting members to be a valuable tool, adoption of Community Pro to support data sharing	Project Director Voting Member
3.2	Hire data expert subcontractor	Regional data expert will work with the members to implement data collection and assessment tools	Project Director Voting Member
3.3			