



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information

02 Antelope Valley

Address

45110 Third St. East

Street Address

Street Address 2

Lancaster CA 93535

City

State

Zip

Website

http://avadulteducation.avc.edu

Primary Contact

Steve Radford

First

Last

Certifying Official / Coordinator

Steve Radford

First

Last

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

Primary Contact Email

sradford@avhsd.org

Certifying Official / Coordinator Email

sradford@avhsd.org

Consortium Membership

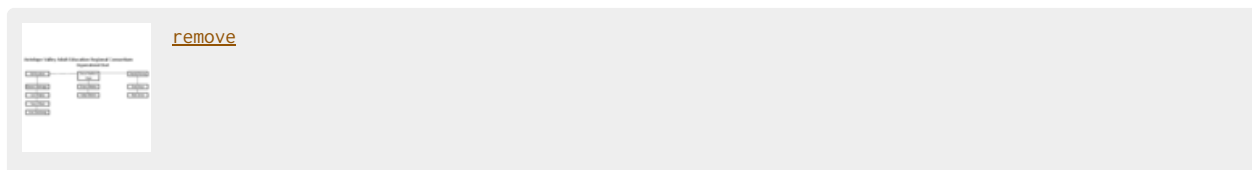
Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Antelope Valley Union High School District	Steve Radford	sradford@avhsd.org	(661) 942-3042	
Southern Kern Unified School District	Harold Roney	hroney@skusd.k12.ca.us	(661) 256-5020	08/22/2016
Antelope Valley Community College District	Edward Knudson	eknudson@avc.edu	(661) 722-6300	04/27/2016

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.



Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Fiscal Agent

Antelope Valley Union High School District

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

The Antelope Valley Union High School District will serve as the fiscal agent for the consortium. They will receive and distribute the funds according to the procedures and priorities established by the consortium members. This process was agreed to by all members during the planning process. This arrangement has also been agreed to by all members for the implementation phase of this project.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

Individual members have the ability to apply for funding for programs they feel will meet the mission of the consortium. Once approved, they receive funding for the programs and are in turn responsible to manage the funds and report grant expenditures to the fiscal agent. The fiscal agent will file a final report to the State covering all expenditures.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

	2015-16	2016-17	2017-18
Total AEBG Funds	\$3,757,505	\$3,803,733	\$3,803,733
Total Allocated to Members	\$3,757,505	\$3,803,733	\$3,803,733
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Antelope Valley Union High School District	\$3,712,115	\$3,758,343	\$3,758,343
Southern Kern Unified School District	\$45,390	\$45,390	\$45,390
Antelope Valley Community College District	\$0	\$0	\$0
Total	\$3,757,505	\$3,803,733	\$3,803,733

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

There are no significant changes to the allocations.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

During our monthly member meetings, all members were given the opportunity to recommend changes to the previously agreed upon funding and governance plans. No changes were submitted to the consortium for review.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
- Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

Signature Block

Antelope Valley Union High School District



Steve Radford

Southern Kern Unified School District



Harold Roney

Antelope Valley Community College District



Edward Knudson

[avraeccfad2017.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Steve Radford	Approved	04/26/2017 10:27am

Signature

