



**ADULT EDUCATION BLOCK GRANT
REGIONAL CONSORTIUM FUNDING
ALLOCATION AGREEMENT**

Board of Governors, California Community Colleges Chancellor's Office (CCCCO)	Entity: <u>ALLAN HANCOCK CCD</u>
	Allocation Number: <u>15-328-101</u>

AEBG Program Regional Consortium Funding Appropriation	Funding Fiscal Year: <u>2015/16</u>
	Total Funds Allocated: \$ <u>175,125</u>

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

STATE OF CALIFORNIA-CCCCO

AEBG Monitor: Neil Kelly (916) 324-8895 nkelly@cccco.edu	Agency Address: 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
-------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------

Updated 12/5/2016

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK
GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	175,125
1000	Faculty training stipends	\$	3,000
2000	Test administrators	\$	18,057
	Research analyst	\$	15,000
		\$	-
		\$	-
3000	Employee Benefits		
	Test administrators	\$	1,806
	Research analyst	\$	1,500
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials		
	4310 Chromebook soft cases	\$	780
	4310 Hardcover suitcase for chromebook transport	\$	715
	4310 Headsets, partitions	\$	2,770
	4310 Spanish assessment tests	\$	2,000
		\$	-
		\$	-
		\$	-

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	175,125
5000	Other Operating Expenses and Services		
	5322 Software for chromebooks	\$	850
	5571 recycling fees	\$	210
	5670 CASAS test units,fees	\$	30,360
	5660 CASAS maintenance fee	\$	4,800
	5210 CASAS Summer Institute for faculty	\$	21,309
	5112 Transfer to Lompoc Adult School for data and accountability related activities	\$	54,439
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
6000	Capital Outlay 6411 Chromebooks, charging station, scanner, printer	\$	9,190
7000	Other Outgo	\$	-
TOTAL DIRECT COSTS:		\$	166,786
TOTAL INDIRECT COSTS - ENTER AMOUNT:		\$	8,339
TOTAL COSTS:		\$	175,125

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

CONTACT PAGE

Entity:	ALLAN HANCOCK CCD		
Address:	800 S. College Dr.		
City:	Santa Maria	State:	CA Zip: 93454

Project Director <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Elaine Healy	Phone:	805-922-6966
Title:	Coordinator, Community Education	Fax:	805-352-1046
E-mail Address:	ehealy@hancockcollege.edu		

District Chief Business Officer <i>(or authorized designee)</i>			
Name:	Michael Black	Phone:	805-922-6966
Title:	Assoc. Supt/Vice President Finance & Administration	Fax:	805-928-7905
E-mail Address:	michael.black@hancockcollege.edu		

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101


APPLICATION BUDGET SUMMARY

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

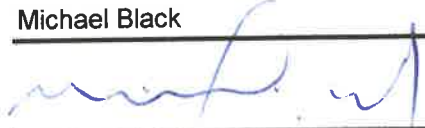
Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	
				175,125
1000	INSTRUCTIONAL SALARIES	1	\$	3,000
2000	NONINSTRUCTIONAL SALARIES	2	\$	33,057
3000	EMPLOYEE BENEFITS	3	\$	3,306
4000	SUPPLIES AND MATERIALS	4	\$	6,265
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	111,968
6000	CAPITAL OUTLAY	6	\$	9,190
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	166,786
TOTAL INDIRECT COSTS:		9	\$	8,339
TOTAL COSTS:		10	\$	175,125

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

Project Director:

Name: Elaine Healy Title: Project Director
 Authorized Signature:  Date: 2/6/17

District Chief Business Officer (or authorized designee):

Name: Michael Black Title: Assoc. Supt/Vice President Finance & Administration
 Authorized Signature:  Date: 2/7/17

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

**Statement of Work (Annual Workplan)
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Assess noncredit ESL and basic skills students at off campus sites by (a) expanding mobile computer lab, which includes purchasing Chromebooks, headsets, softcovers, and suitcases; (b) hiring test administrators; (c) purchasing CASAS test units; and (d) purchasing a large volume scanner.	Noncredit basic skills and ESL students are assessed using CASAS	February - December 2017	AHC
1.2	Faculty become knowledgeable about the CASAS assessment test and process by attending CASAS annual training institute.	Faculty are trained to learn more about computer-based and online testing with CASAS e Tests and gain comprehensive strategies focused on improving learning outcomes.	June - December 2017	AHC LAS
1.3	Assess Spanish-speaking noncredit basic skills students.	Students who are Spanish speaking who are preparing for the Spanish high school equivalency test (GED) are assessed.	February - December 2017	AHC

Objective: _____ 1 _____

Respond to the short term data reporting needs required by AB 104.

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

**Statement of Work (Annual Workplan)
Objectives**

Objective: <u>1</u> Respond to the short term data reporting needs required by AB 104.					
#	Activities	Performance Outcomes	Timelines	Responsible Person(s)	
1.4	Establish a computer assessment lab at LAS to accommodate assessment of large groups of students.	Computer lab established. LAS students assessed in new lab.	February - December 2017	LAS	
1.5					
1.6					

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

**Statement of Work (Annual Workplan)
Objectives**

Objective: _____ 2 _____				
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.				
#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Implement CASAS testing at AHC as required by AEBG and to align with adult education partner, Lompoc Adult School.	Allan Hancock College and Lompoc Adult School will share a common assessment, which will support student transition between programs and allow students to avoid duplication of work.	Fall 2017	AHC LAS
2.2	Provide joint professional development training with Allan Hancock College and Lompoc Adult School faculty and staff regarding assessment processes, procedures, and best practices.	Faculty and staff understand processes and procedures for assessment to optimum local implementation of CASAS.	Fall 2017	AHC LAS
2.3				

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

**Statement of Work (Annual Workplan)
Objectives**

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	Research and evaluate methods to share assessment data for students who transition between AHC and LAS.	AHC and LAS share assessment data to ease student transitions between adult ed programs.	February - December 2017	AHC LAS
3.2				
3.3				

Objective: _____ 3

Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

THIS FORM MAY NOT BE REPLICATED

PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: ALLAN HANCOCK CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-101

**Statement of Work (Annual Workplan)
Objectives**

Objective: _____ 4 Align efforts under the WIOA.	#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
	4.1	Research best practices to align efforts under WIOA.	Best practices identified for implementation in 2017-2018.	February 2017 - December 2017	AHC and LAS
	4.2				
	4.3				